

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

District Office Board Room
4034 Irving Place, Culver City, CA 90232

June 10, 2014

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Laura Chardiet, President
Nancy Goldberg, Vice President
Steven M. Levin, Ph.D., Clerk
Susanne Robins, Member
Katherine Paspalis, Esq., Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Suspended Expulsion of Pupil Services Case #01-13-14
- 3.2 Public Employee Performance Evaluation (Pursuant to GC § 54957)
Title: Assistant Superintendent of Human Resources
Assistant Superintendent of Business Services
Assistant Superintendent of Educational Services
- 3.3 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services; David LaRose, Superintendent

Employee Organizations: Culver City Federation of Teachers (CCFT);
Association of Classified Employees (ACE); and Management
Association of Culver City Schools (MACCS)

3.4 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)

3.5 Public Appointment/Employment (Pursuant to GC §54957)
Certificated Personnel Services Report No. 18
Classified Personnel Services Report No. 18

4. ADJOURNMENT OF CLOSED SESSION

5. REGULAR MEETING – 7:00 p.m.

5.1 Roll Call – Board of Trustees
Laura Chardiet, President
Nancy Goldberg, Vice President
Steven M. Levin, Ph.D., Clerk
Susanne Robins, Member
Katherine Paspalis, Esq., Member

5.2 Flag Salute

**6. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN
CLOSED SESSION**

7. PUBLIC HEARING

7.1 Association of Classified Employees (ACE) Initial Collective Bargaining
Proposal to the Culver City Unified School District (CCUSD) for the
2014/2015 School Year

7.2 Culver City Unified School District (CCUSD) Initial Collective
Bargaining Proposal to the Association of Classified Employees (ACE)
for the 2014/2015 School Year

8. ADOPTION OF AGENDA

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – May 27, 2014
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 18
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 18
- 9.6 Approval is Recommended for the Consolidated Application for Funding Categorical Aid Programs
- 9.7 Approval is Recommended for Out-of-State Travel for Dr. Rebecca Lynch, Principal, Farragut School, and Alejandra Valencia, District Curriculum Specialist
- 9.8 Disposal of Surplus Equipment

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 Culver City Unified School District Employee Retiree Recognition
- 10.2 Recognition of the District English Language Advisory Committee (DELAC)
- 10.3 Spotlight on Education – Culver Park High School, Culver City Adult School, iAcademy, and Independent Study School
- 10.4 Scholarship Presentation by Balfour Beatty Construction Company

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 First Reading of Revised Board Policy and New Administrative Regulation 0430, Philosophy, Goals, Objectives and Comprehensive Plans - Comprehensive Local Plan for Special Education
- 12.2 Second Reading of Revised Board Policy 4136/4236/4336, Non-School Employment

- 12.3 Schematic Design Plans for Robert Frost Auditorium Modernization Project
- 12.4 Extension of Current CBAC Appointments
- 12.5 Summer Projects Timelines
- 12.6 Bond Procedural Update

13. RECESS (10 Minutes)

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

14.1a Approval is Recommended for the Employment Contract for the Position of Assistant Superintendent of Human Resources

Motion by _____ Seconded by _____ Vote _____

14.1b Approval is Recommended for the Employment Contract for the Position of Assistant Superintendent of Business Services

Motion by _____ Seconded by _____ Vote _____

14.1c Approval is Recommended for the Employment Contract for the Position of Assistant Superintendent of Educational Services

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Suspended Expulsion of Pupil Services Case #01-13-14

Motion by _____ Seconded by _____ Vote _____

14.2b Second Reading and Approval of Revised Administrative Regulation 5141.3, Students – Health Examinations; and New Board Policy 5141.3, Students – Health Examinations

Motion by _____ Seconded by _____ Vote _____

14.2c Approval is Recommended for the Revised Memorandum of Understanding between the Culver City Unified School District and Didi Hirsch Mental Health Services

Motion by _____ Seconded by _____ Vote _____

14.2d Approval is Recommended for the Memorandum of Agreement between the Culver City Unified School District and the California College Guidance Initiative

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for the Rejection of Claim

Motion by _____ Seconded by _____ Vote _____

14.3b Second Reading and Approval of Administrative Regulation 3553, Free and Reduced-Priced Meals

Motion by _____ Seconded by _____ Vote _____

14.3c Resolution #20/2013-2014 Request to the Board of Supervisors of the Count of Los Angeles to Establish Tax Rate for Bonds

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items

14.4a Approval is Recommended for the Adoption of the Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2014/2015 School Year

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS - None

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

June 24 – 7:00 p.m. – Regular Public Meeting (6:00 p.m. Closed Session), City Hall (Balkman Chambers) 9770 Culver Blvd.
July 8 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office (Board Room) 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

6/10/14

7.1

BOARD REPORT

7.1 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2014-2015 School Year

The Initial Collective Bargaining Proposal from the Association of Classified Employees (ACE) 2014-2015 school year has been presented to the Culver City Unified School District (CCUSD). Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.

Association of Classified Employees—Culver City
11220 Patom Drive, Culver City, CA 90230

To: Leslie Lockhart, Assistant Superintendent of Human Resources
Culver City Unified School District

From: Debbie Hamme, President
Association of Classified Employees—Culver City/CTA/NEA

CC: A.C.E. Executive Board/A.C.E. Negotiation Team
Penny Upton, CTA Regional UniServ Director

Date: June 2, 2014

RE: 2014/2015 Contract Negotiation for the Association of Classified Employees—Culver City/CTA

This proposal is submitted for purposes of informing the public pursuant to Government Code Section 3547. The Association of Classified Employees—Culver City/CTA requests that the Culver City Unified School District Board present this proposal at the next regularly scheduled School Board meeting.

The Association proposes to negotiate the following articles for the 2014/2015 A.C.E. contract.

Article 9 Terms of Employment
C. Section G, Preferential Consideration

Article 11 Classification and Reclassification

Article 31 Health and Welfare

Article 32 Wages

With Best Regards,

Debbie Hamme
President
Association of Classified Employees—Culver City

6/10/14

7.2

BOARD REPORT

7.2 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2014-2015 School Year

The Initial Collective Bargaining Proposal from the Culver City Unified School District (CCUSD) 2014-2015 school year has been presented to the Association of Classified Employees (ACE). Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.



Culver City Unified School District

Administration Building 4034 Irving Place Culver City, CA 90232-2810
(310) 842-4220

CULVER CITY UNIFIED SCHOOL DISTRICT

DISTRICT PROPOSAL

2014-15 ACE NEGOTIATIONS

The Culver City Unified School District Governing Board will explore the following interests for 2014-15 negotiations with the Association of Classified Employees (ACE), and proposes to maintain the provisions of the current classified collective bargaining agreement, except as follows:

Article 31- Health and Welfare

Explore immediate investments to offset the dramatic increases in healthcare costs for all employees.

Appendix C- Professional Growth

Provide opportunities for professional development and collaboration within professional learning communities.

Article 32- Wages

Continue to make progress on our shared goal of reaching the median salary in Los Angeles County of the next 4 years.

Respectfully Submitted

Leslie J. Lockhart
Assistant Superintendent- Human Resources
June 3, 2014

BOARD OF EDUCATION

Ms. Laura Chardiet Ms. Nancy Goldberg Ms. Katherine Paspalis Ms. Patricia Siever Mr. Karlo Silbiger Mr. David LaRose, Superintendent

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>May 27, 2014</u>
Place:	<u>Culver City Middle School</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>(Multi-Purpose Room)</u>		<u>6:01 p.m. – Closed Session</u>
	<u>4601 Elenda Street</u>		<u>7:00 p.m. – Public Meeting</u>
	<u>Culver City 90230</u>		

Board Members Present

Laura Chardiet, President
Nancy Goldberg, Vice President
Steven M. Levin, Ph.D., Clerk
Susanne Robins, Member
Katherine Paspalis, Esq., Member

Staff Members Present

David LaRose, Superintendent
Kati Krumpe
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Culver City Middle School student Natalya Tapia led the Pledge of Allegiance.

Report from Closed Session

Ms. Chardiet reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing

7.1 Local Control Accountability Plan (LCAP)

Ms. Chardiet opened the public hearing at 7:10 p.m. With no comments from the public Ms. Chardiet closed the public hearing at 7:11 p.m.

7.2 Textbook Adoption, Culver City High School: Language Arts Department, *Reading for Diversity and Social Justice*; and History/Social Studies Department, *Krugman's Macroeconomics for AP*

Ms. Chardiet opened the public hearing at 7:11 p.m. With no comments from the public Ms. Chardiet closed the public hearing at 7:12 p.m.

7.3 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal to the Culver City Federation of Teachers (CCFT) for the 2014-2015 School Year

George Laase stated that after hearing the state budget that was recently released, the items being stated in the proposal should be more of a "wish list." He stated that now with additional LCFF there will be more schools receiving more money. Mr. Laase stated that teachers are now at the median for health and welfare as they requested, but he questioned the request of getting salary to the median at this time. With no additional comments from the public, Ms. Chardiet closed the public hearing at 7:13 p.m.

8. Adoption of Agenda

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board adopt the May 27, 2014 agenda as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

9. Consent Agenda

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. There were no items withdrawn from the audience or from Board members.

It was moved by Ms. Robins and seconded by Ms. Paspalis to approve Consent Agenda Items 9.1 – 9.7 as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

- 9.1 Minutes of Regular Meeting – May 13, 2014
- 9.2 Purchase Orders and Warrants
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 17
- 9.5 Classified Personnel Reports No. 17
- 9.6 2014-2015 Designation of California Interscholastic Federation (CIF) Representatives to the Ocean League
- 9.7 Acceptance of Enrollment Report

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of May. The recipients were Maya Sakamoto from El Marino School; Dominick Pineda from El Rincon Elementary; Leslie Hernandez from La Ballona School; Lena Klein from Linwood E. Howe School; Tessa Farrell from Farragut School; Megan Shimoda from Culver City Middle School; Allan Sahagun-Jimenez from Culver Park High School; and Catherine Paris from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

10.2 Recognition of the Toby Rubenstein 5th Annual Chess Tournament

Mr. Adam Adamucci, sixth grade Science Teacher provided background on the Chess Tournament and introduced Mr. Neil Rubenstein. Mr. Rubenstein spoke about the benefits to students who learn the game chess; and spoke about the skills of his late wife Toby Rubenstein and how much she enjoyed it. Mr. Rubenstein began this tournament in her memory. Mr. Adamucci read the names of the second place winner, Nick Fernandez; and first place winner Ben Glick who won fifty dollars and will have his name added to a plaque that hangs at the Middle School.

10.3 Spotlight on Education - Culver City Middle School

Jon Pearson, Principal at Culver City Middle School, spoke about the teachers focusing on the transition to the new Common Core standards. Staff has been focused on the four focus questions that has been district wide, but his presentation focused on questions three and four: What do we do when our kids don't know and What do we do when our kids do know?

Ruth Morris, GATE Coordinator, spoke about the A.E.I.O.U. Program. In the program students spend time during the day Tuesday through Thursday for intervention. The program is self funding by the student's own entrepreneurial efforts. Morris also spoke about how the SSR Program started and the bell schedule changing in the 2011-2012 school year. Ms. Lazat spoke about the types of enrichment activities that are currently at the Middle School such as stage production; publishing, broadcast news, Debate Club, ASB, and GATE, Inc., School of Business. Ms. Lazat then spoke about the intervention methods such as OLWEUS, and stated that the advisory aspect is always happening. Students did a dance performance. Board members commented and thanked Mr. Pearson for his presentation.

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose stated that he was excited about what was happening at the Middle School. Mr. LaRose wanted to compliment Mr. Pearson and thank him for gracing us with his presence and his knowledge. He announced that Mr. Pearson is leaving the District and stated he will be missed. Mr. LaRose also commended the Middle School staff on their hard work. He stated that he knows that their effort has been tremendous. He commended the AVPA seniors and the business partnerships that have been established throughout the community. Mr. LaRose announced that the 2nd Annual Summer Lunch Program will be taking place again this summer and stated that there will be many community partners involved with the program everyday such as Lakeshore Learning, Young

Storytellers, the Culver City Police Department, the Culver City Fire Department, and our own High School Cheerleaders.

11.2 Assistant Superintendents' Reports

Dr. Krumpe reported on her attendance at Farragut Elementary School's Open House. She stated she had a great time and was very impressed by the students who showed their technological expertise through interactive projects. She also reported on her attendance at the Next Generation Science Standards Rollout along with approximately 15 other teachers and administrators from Culver City. Dr. Krumpe also reported on her weekend in Santa Barbara where she was presented to the Leonetti/ O'Connell Family Foundation on the progress of year one of our Math Leadership Corps (MLC) K-12 program. She was pleased to announce that the foundation voted to continue the funding with the program. Finally, she stated that tomorrow staff is continuing their work on common core implementation.

Mrs. Lockhart announced that the District started the year off with the Health and Wellness Expo and has continued on that path throughout the year offering Zumba and yoga classes. Staff has started other activities on their own such as walking clubs and bike groups, and she was happy to see that staff continued on the theme of health and wellness through the year. Mrs. Lockhart thanked Farragut Elementary and El Rincon for hosting the Zumba and yoga classes.

Mr. Reynolds provided the Board with a lease lease-back update, and announced that the District is taking bids on the lease lease-back projects. He then explained how the projects will get done using this funding method.

11.3 Student Representatives' Reports

Middle School Student Representative

Natalya Tapia, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the upcoming 8th Grade Formal on May 31st. Chipotle will be catering and they will also have a dessert bar; and the 8th grade Grad Night will take place on June 6th.

Culver Park Student Representative

Wendy Mendoza, Culver Park High School Student Representative, reported on activities at Culver Park High School, including Tie-Dye Day which was on Friday and turned out to be a big success; and the last Student Council meeting.

Culver City High School Student Representative/Student Board Member

Roy Gonzalez, current Student Board Member, had the incoming Student Board Member, Natalia Saucedo provide the report to the Board. Miss Saucedo reported on activities at Culver City High School which included Prom taking place on May 31st. Tickets sales have been great and they have sold five hundred so far. The theme is going to be Van Gogh's "Starry Night." She also spoke about Project Prom which is to assist students with items needed for Prom such as dresses and shoes. Miss Saucedo stated that she is working with City Council to try to create events that are more interactive with the students at the High School.

11.4 Members of the Audience

There were no comments from audience members.

11.5 Members of the Board

Board Members spoke about:

- Ms. Paspalis welcomed Natalia Saucedo to the Board. She thanked Jon Pearson for everything that he has done at the Middle School and for keeping an open mind about really creating an immersion program at the school.
- Dr. Levin stated that it was fun to be at the Middle School tonight because he has a fifth grader that will be attending next year. He reported on his attendance at the AVPA performance which was great; and the Farragut and La Ballona Open House events. He stated that at La Ballona he could really see the community spirit and it felt like a family. Dr. Levin wanted to point out that there are

many events that take place throughout the schools and sometimes there are overlapping events. He suggested if anyone is looking for a specific event they can look at the Community Calendar on the District's website.

- Ms. Goldberg reported on a surprise encounter she had at an event she was attending when a student of hers from 1974 walked up to her. She reported on her participation in packing the backpacks on Thursdays for some of the students. Ms. Goldberg reported on her attendance at Java Gala and "Seussical the Musical" which she stated was unbelievable.
- Ms. Robins told Mr. Pearson that the District will miss him and she wished him the best. What struck her about tonight was that every presentation had some aspect of community participation. She thanked the businesses that partner with the District. Ms. Robins attended the play "Different Words for Same Thing" which cast students in the District and she thought it was great.
- Ms. Chardiet reported on her attendance at the La Ballona Open House. She stated that it was great and there was the best food. Ms. Chardiet asked that Veronica Montes, Principal of Culver City Adult School, speak about AB86 when she does her Spotlight presentation at the next meeting. She would also like to see trend data regarding attendance, and suggested possibly getting a report at the end of the year. Ms. Chardiet thanked Mr. Reynolds and Mr. LaRose for giving information to the community regarding the needs of the District. She also thanked Dr. Krumpe for all of her hard work on the LCAP. Ms. Chardiet also thanked Mr. Pearson who she said she initially met as an irate parent, but has really gotten to know him and appreciates all of his hard work.

12. Information Items

12.1 Revised Administrative Regulation 5141.2, Students – Health Examinations; and New Board Policy 5141.3, Students – Health Examinations

Board members reviewed the information. There were no revisions and the Administrative Regulation and Board Policy will be brought back to the next meeting for approval.

12.2 First Reading of Revised Board Policy 4136/4236/4336, Non-School Employment

Ms. Paspalis had a small revision where she crossed out Government Code 1126 on the first page. Dr. Levin had a question regarding number four on the first page. Ms. Paspalis provided clarification. The Board Policy will be brought back to the next meeting for approval.

13. Recess

Board members agreed to bypass a recess.

14. Action Items

14.1 Superintendent's Items

14.1a Second Reading and Approval of Revised Board Policy 0410, Nondiscrimination in District Programs and Activities

It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve Revised Board Policy 0410, Nondiscrimination in District Programs and Activities as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.2 Education Services Items

14.2a Approval is Recommended for the Textbook Adoption, Culver City High School: Language Arts Department: *Reading for Diversity and Social Justice*; and History/Social Studies Department, *Krugman's Macroeconomics, for AP*

It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve the Textbook Adoption, Culver City High School: Language Arts Department: *Reading for Diversity and Social Justice*; and History/Social Studies Department, *Krugman's Macroeconomics, for AP* as presented. The motion was

unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3 Business Services Items

14.3a Approval is Recommended for Resolution #19/2014-2015, Approval Piggy-Back and Proposal from Class Leasing, Inc.

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve Resolution #19/2014-2015, Piggy-Back and Proposal from Class Leasing, Inc. as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3b Approval is Recommended for the Agreement with Balfour Beatty Company for Construction Services

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the Agreement with Balfour Beatty Company for Construction Services as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4c Approval is Recommended for an Addendum to the Contract with Harrington Geotechnical Engineering, Inc.

It was moved by Ms. Goldberg and seconded by Ms. Paspalis to approve the Addendum to the Contract with Harrington Geotechnical Engineering, Inc. as amended. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4d Approval is Recommended for the Agreement with Balfour Beatty Company to Provide Pre-Construction Services

Ms. Paspalis stated that this item means that the project at Robert Frost Auditorium is moving forward which she fully applauds. It was moved by Dr. Levin and seconded by Ms. Robins that the Board approve the Agreement with Balfour Beatty Company to Provide Pre-Construction Services as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4 Personnel Items

14.4a Approval is Recommended for the Adoption of the Culver City unified School District Initial Collective Bargaining Proposal to the Culver City Federation of Teachers for the 2014/2015 School Year as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

15. Board Business

15.1 Capital Projects

Mr. LaRose stated that he and staff wanted to make sure that they are thoughtful and consistent about the capital projects. Ms. Robins stated that the criteria are still in process, but she likes the idea of established priorities so that we move forward in a logical manner. Ms. Paspalis stated that part of the projects will be to finish what we started on the athletic field. There are also potential safety issues with our fields, and we have many students using the field everyday from the Middle School and the High School. Ms. Robins stated that at the last meeting there was a suggestion to look at the field at Linwood Howe and asked if there has been any discussion on that issue.

Mr. Reynolds announced that CBAC is meeting tomorrow at 6:30 p.m. in the District Office Board Room.

Adjournment

Ms. Goldberg requested that the meeting be adjourned in memory of Robert Van Ornam. There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Goldberg and unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays to adjourn the meeting. Board President Ms. Chardiet adjourned the meeting at 8:40 p.m. in memory of Robert Van Ornam. Ms. Paspalis added the meeting was also adjourned in recognition of Board President Ms. Chardiet’s birthday.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

6/10/14

9.2

9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from May 18, 2014 through May 31, 2014 is \$140,773.58.

BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund
01.7 tri-city selva
11.0 adult education fund
12.0 child development fund
13.0 cafeteria fund
14.0 deferred maintenance fund
21.0 building fund
25.0 capital facilities fund
40.0 redevelopment
76.0 warrant pass-through fund
96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from May 18, 2014 through May 31, 2014 in the amount of \$140,773.58 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report

CULVER CITY UNIFIED SD

5/18/2014 To 5/31/2014

Page No. 1
Run Date: 05/31/2014
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Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
05/21/14	61112M	A		05/21/2014	GRAINGER	MAINTENANCE SUPP/EQUIP 05/21/2014	61112M Maintenance	01.0	81500.0	00000	81100	4380	0005040	13-14	12,000.00	12,000.00
05/21/14	61113M	C		05/21/2014	ENCORP	CONTRACT SERVICES RENDERED 05/21/2014	61113M Maintenance	01.0	81500.0	00000	81100	5890	0005040	13-14	1,120.00	1,120.00
05/28/14	61114M	A		05/28/2014	MERCO CO., INC.	REPAIRS - OTHER 05/28/2014	61114M Maintenance	01.0	81500.0	00000	81100	5630	0005040	13-14	2,000.00	2,000.00
05/21/14	61116M	A		05/21/2014	SLR TRANSIT	TRANSPORTATION SUPP/EQUIP/SERV 05/21/2014	61116M Operations	01.0	00000.0	00000	36000	5871	0005041	13-14	800.00	800.00
05/20/14	62484	A		05/20/2014	BAUDVILLE, INC.	OFFICE SUPPLIES 05/20/2014	62484 Human Resources	01.0	00000.0	00000	74000	4350	0003000	13-14	1,346.55	1,346.55
05/20/14	62840	A		05/20/2014	REDWOOD PRESS	OFFICE SUPPLIES 05/20/2014	62840 Undistributed Se.Ipa/FS	01.7	65120.0	50500	22000	4350	0000000	13-14	60.45	60.45
05/21/14	62889	A		05/21/2014	SOCAL OFFICE TECHNOLOGIES A	OFFICE SUPPLIES 05/21/2014	62889 62889	01.0	00000.0	11100	10000	4350	2040001	13-14	118.60	118.60
05/30/14	62891	A		05/30/2014	ORIENTAL TRADING CO., INC.	GRADUATION SUPPLIES 05/30/2014	62891 62891	01.0	07395.0	32000	10000	4310	5010000	13-14	69.37	69.37
05/20/14	62892	A		05/20/2014	HERFF JONES, INC.	AWARDS/CERTIFICAT ES 05/20/2014	62892 62892	01.0	00000.0	16001	27000	4350	4010000	13-14	492.73	492.73

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

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CULVER CITY UNIFIED SD**

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WEEKLY

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 5/18/2014 To 5/31/2014
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
05/20/14	62893	A		05/20/2014	VIRCO MFG CORP	FURNITURE, SCHOOL	Superintendent's Office 62893	01.0	00000.0	00000	27000	4400	0001000	13-14		8,732.92	8,732.92
									VIRCO MFG CORP							8,732.92	
05/20/14	62894	A		05/20/2014	AUDIO MASTERPIECE, INC.	AUDIOVISUAL SUPP/EQUIP	Culver City High School 62894	40.0	00000.0	00000	85000	4410	4010000	13-14		4,043.85	4,043.85
									AUDIO MASTERPIECE, INC.							4,043.85	
05/20/14	62895	A		05/20/2014	GOODMAN & ASSOCIATES	INSTRUCTIONAL SUPPLIES	Culver City High School 62895	01.0	07395.0	11100	10000	4310	4010000	13-14		2,465.03	2,465.03
									GOODMAN & ASSOCIATES							2,465.03	
05/20/14	62896	A		05/20/2014	UNITED IMAGING	INSTRUCTIONAL SUPPLIES	Culver City High School 62896	01.0	07395.0	11100	10000	4310	4010000	13-14		5,008.98	5,008.98
									UNITED IMAGING							5,008.98	
05/21/14	62897	A		05/21/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Culver City High School 62897	01.0	07395.0	11100	10000	4410	4010000	13-14		1,632.26	1,632.26
									DELL COMPUTER CORP.							1,632.26	
05/20/14	62898	A		05/20/2014	J.R. INSTRUMENTS	REPAIRS - OTHER	Culver City High School 62898	01.0	07395.0	11100	10000	5630	4010000	13-14		1,300.00	1,300.00
									J.R. INSTRUMENTS							1,300.00	
05/21/14	62899	A		05/21/2014	LOYOLA MARYMOUNT	CONTRACTED SERVICES	Educational Services 62899	01.0	00000.0	00000	21000	5810	0004000	13-14		250.00	250.00
									LOYOLA MARYMOUNT UNIVERSITY							250.00	
05/21/14	62900	A		05/21/2014	PARKER & COVERT LLP	LEGAL SERVICES	Educational Services 62900	01.0	00000.0	00000	21000	5820	0004000	13-14		180.00	180.00
									PARKER & COVERT LLP							180.00	
05/20/14	62901	C		05/20/2014	CITY OF CULVER CITY	CONTRACTED SERVICES	Security 62901	01.0	00000.0	00000	83000	5890	0001050	13-14		45.00	45.00
									CITY OF CULVER CITY							45.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
CULVER CITY UNIFIED SD

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Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From: 5/18/2014 To 5/31/2014
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
05/21/14	62902	A		05/21/2014	LACOE	SUBSCRIPTIONS	Linwood Howe Elementary	01.0	07395.0	11100	10000	4313	2020000	13-14		507.10	
							El Marino Language	01.0	07395.0	11100	10000	4313	2030000	13-14		737.60	
							Farragut Elementary	01.0	07395.0	11100	10000	4313	2050000	13-14		530.15	
							La Ballona Elementary	01.0	07395.0	11100	10000	4313	2060000	13-14		530.15	
							62902	LACOE								2,305.00	
05/21/14	62903	A		05/21/2014	CDW-G	COMPUTER SUPP/EQUIP	Technology	01.0	00000.0	00000	77000	4410	0005020	13-14		1,014.98	
							62903	CDW-G								1,014.98	
05/21/14	62904	A		05/21/2014	TOWN & COUNTRY EVENT RENTALS	GRADUATION SUPPLIES	Culver City High School	01.0	00000.0	00000	27000	4311	4010000	13-14		16,949.53	
							62904	TOWN & COUNTRY EVENT RENTALS								16,949.53	
05/22/14	62905	A		05/22/2014	COMPLETE BUSINESS SYSTEMS	OFFICE SUPPLIES	La Ballona	01.0	00000.0	00000	27000	4350	2060001	13-14		1,961.48	
							62905	COMPLETE BUSINESS SYSTEMS								1,961.48	
05/23/14	62906	A		05/23/2014	LIGHTSPEED TECHNOLOGIES,	COMPUTER SUPP/EQUIP	Farragut Elementary	01.0	90127.0	11100	10000	4410	2050000	13-14		86.65	
							62906	LIGHTSPEED TECHNOLOGIES, INC.								86.65	
05/23/14	62907	A		05/23/2014	BUYGREEN.COM	JANITORIAL SUPP/EQUIP	Business Services	01.0	00000.0	00000	73001	4370	0005000	13-14		6,313.77	
							62907	BUYGREEN.COM								6,313.77	
05/23/14	62908	A		05/23/2014	PARVIZ PRINTING COMPANY, INC.	ADVERTISING	Undistributed PS	13.0	53800.0	00000	37000	5830	0000000	13-14		873.63	
							62908	PARVIZ PRINTING COMPANY, INC.								873.63	
05/28/14	62909	A		05/28/2014	ISITE SOFTWARE	INSTRUCTIONAL SUPPLIES	Undistributed PS	13.0	53800.0	00000	37000	4310	0000000	13-14		2,409.78	
							62909	ISITE SOFTWARE								2,409.78	

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* Prior Year Payments

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
05/28/14	62910	A		05/28/2014	BRENT COWING; BCS CONSULTING	CONTRACTED SERVICES 05/28/2014	Security 62910	01.0	00000.0	00000	83000	5810	0001050	13-14		750.00	750.00
					BRENT COWING; BCS CONSULTING											750.00	
05/28/14	62911	A		05/28/2014	CITY OF CULVER CITY	CONCESSION SERVICES 05/28/2014	Undistributed EM 62911	01.0	00000.0	00000	00000	5890	0000000	13-14		45.00	45.00
					CITY OF CULVER CITY											45.00	
05/28/14	62912	A		05/28/2014	ADVENTURE CITY	FIELD TRIPS	Office of Child Development 62912	12.0	50250.0	85000	10000	5816	0000002	13-14		292.50	292.50
					ADVENTURE CITY											292.50	
05/28/14	62913	A		05/28/2014	PACIFIC PARK	FIELD TRIPS	Office of Child Development 62913	12.0	50250.0	85000	10000	5816	0000002	13-14		357.75	357.75
					PACIFIC PARK											357.75	
05/28/14	62914	A		05/28/2014	CDW-G	COMPUTER SUPP/EQUIP 05/28/2014	Office of Child Development 62914	12.0	61051.0	85000	10000	4410	0000002	13-14		103.59	103.59
					CDW-G											103.59	
05/28/14	62915	A		05/29/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP 05/28/2014	Adult School 62915	11.0	90137.0	41100	10000	4410	0000010	13-14		28,484.24	28,484.24
					DELL COMPUTER CORP.											28,484.24	
05/28/14	62916	A		05/28/2014	AMAZON.COM	OFFICE SUPPLIES	Superintendent's Office 62916	01.0	00000.0	00000	71000	4350	0001000	13-14		45.92	45.92
					AMAZON.COM											45.92	
05/30/14	62917	A		05/30/2014	LIBERTY PAPER	OFFICE SUPPLIES 05/30/2014	Undistributed Purch/Stores 62917	01.0	00000.0	00000	00000	9320	0000000	13-14		26,950.14	26,950.14
					LIBERTY PAPER											26,950.14	
05/30/14	62918	A		05/30/2014	STATE OF CA DEPT OF INDUSTRIAL	CONTRACT SERVICES RENDERED	Undistributed Busn Svcs	25.0	00000.0	00000	85000	5890	0000000	13-14		4,094.99	4,094.99
					STATE OF CA DEPT OF INDUSTRIAL											4,094.99	

Stat: P=Pending, A=Active, C=Completed, X=Canceled * Prior Year Payments

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5/18/2014 To 5/31/2014

Report ID: **LAPO009C**
 District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Schl/Loc	BP	Distrib	Amount	PO Amt
05/30/14	62919	A		05/30/2014	LAKESHORE WLA	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57300	11100	4310	0004040	13-14		101.75	
						05/30/2014	62919	LAKESHORE WLA								101.75	
05/30/14	62920	A		05/30/2014	WILLIAM V. MACGILL & CO.	OFFICE SUPPLIES	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	13-14		238.71	
						05/30/2014	62920	WILLIAM V. MACGILL & CO.								238.71	
05/30/14	62921	A		05/30/2014	WILLIAM SMYTHE & CHRISTINE ROESE	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	13-14		480.00	
						05/30/2014	62921	WILLIAM SMYTHE & CHRISTINE ROESE								480.00	
05/30/14	62922	A		05/30/2014	SUSAN WETZEL, M.A. CCC-SLP	INSTRUCTIONAL SUPPLIES	Speech	01.0	56400.0	50010	11360	4310	0004024	13-14		95.04	
						05/30/2014	62922	SUSAN WETZEL, M.A. CCC-SLP								95.04	
05/30/14	62923	A		05/30/2014	UCLA MATH PROJECT	CONFERENCE AND TRAVEL	Linwood Howe Elementary	01.0	07395.0	00000	27000	5220	2020000	13-14		212.50	
						05/30/2014	62923	UCLA MATH PROJECT								212.50	
05/30/14	62924	A		05/30/2014	SCHOOL OUTFITTERS	FURNITURE, SCHOOL	OT and APE	01.0	56400.0	00000	39000	4400	0004025	13-14		107.25	
						05/30/2014	62924	SCHOOL OUTFITTERS								107.25	
05/30/14	62925	A		05/30/2014	GALE SUPPLY COMPANY	JANITORIAL SUPP/EQUIP	Summer School	01.0	00000.0	00000	27000	4370	0000982	13-14		1,000.00	
						05/30/2014	62925	GALE SUPPLY COMPANY								1,000.00	
05/30/14	62926	A		05/30/2014	LA LIBRERIA	BOOKS	El Marino Language	01.0	07395.0	11100	10000	4210	2030000	13-14		943.73	
						05/30/2014	62926	LA LIBRERIA								943.73	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

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CULVER CITY UNIFIED SD**

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Report ID: **LAPO009C**
 District: **64444**
 Purchase Orders/Buyouts To The Board for Ratification From : **5/18/2014 To 5/31/2014**
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
05/30/14	62927	A		05/30/2014	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES 05/30/2014	Summer School 62927	01.0	00000.0	11100	10000	4310	0000982	13-14	2,000.00	2,000.00
															Total by District : 64444	
															140,773.58	
															2,000.00	

End of Report LAP0009C

NONPUBLIC SCHOOLS:

APPROVED YTD: \$3,125,985.08

BOARD REPORT

6/10/14

9.3

9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
Culver City Unified School District Media Lab	Sony Pictures Entertainment 30 Vaio Laptop Computers Projector Vaio Desktop Computer
Culver City High School AVPA	Sony Pictures Entertainment Costume Rentals and Restocking for production of <i>Kiss Me Kate</i>
Culver City Middle School	Sony Pictures Entertainment Private Studio Tour for 8 th grade Social Studies class

RECOMMENDED MOTION: That the Board accept with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.4 Certificated Personnel Services Report No. 18

I. Authorization and Ratification of Employment

A. First Year – Probationary Teacher

Effective August 19, 2014
Funding Source: General Fund
Total Cost: \$61,308.12

1. Acker-Ramirez, Cyndia Math Teacher High School

B. Teacher on Special Assignment – District Office

Effective July 1, 2014
Funding Source: General Fund
Total Cost: \$75,458.52

1. Ross, David Technology for Learning District
Instructional Specialist

C. Summer School Teachers – High School

Effective June 17, 2014 through July 24, 2014 at current hourly rate based on per diem, not to exceed 5.5 hours per day, 4 days per week, 24 total days
Funding Source: Remedial Summer School
Total Cost: \$71,076.06

1.	Acker-Ramirez, Cyndia	Algebra 1B	\$55.53 per hour
2.	Grossman, Allen	Algebra 1A	\$76.05 per hour
3.	Long, Raymond	World History	\$56.94 per hour
4.	Northington, Patricia	Biology	\$61.58 per hour
5.	Novick, Jill	English	\$46.12 per hour
6.	Owens, Andrew	English 9/10	\$59.21 per hour
7.	Pernoon, Farhang	English 11	\$60.18 per hour
8.	Sanderson, Judith	Biology	\$76.05 per hour
9.	Stuart, Sandra	Geometry	\$46.79 per hour

D. Summer School Teachers – High School

Effective June 17, 2014 through July 3, 2014 at current hourly rate based on per diem, not to exceed 5.5 hours per day, 4 days per week, 12 total days
Funding Source: Remedial Summer School
Total Cost: \$12,724.91

1.	De Armond, Melanie	Bridge Program	\$64.05 per hour
2.	Shakeri, Kathryn	Global Issues	\$46.79 per hour
3.	Yen, Joan	Algebra II	\$62.66 per hour

BOARD REPORT

9.4 Certificated Personnel Services Report No. 18 – Page 2

I. Authorization and Ratification of Employment - Continued

E. Summer School Teachers – High School

Effective July 7, 2014 through July 24, 2014 at current hourly rate based on per diem, not to exceed 5.5 hours per day, 4 days per week, 12 total days

Funding Source: Remedial Summer School

Total Cost: \$8,497.61

- | | | | |
|----|---------------------------|------------|------------------|
| 1. | Cotton-Yarbrough, Phyllis | Health | \$60.18 per hour |
| 2. | Fontijn, Mariah | Algebra II | \$68.57 per hour |

F. Substitute Teacher – District Office

Effective June 2, 2014 at \$127.50 per day, on-call when needed; \$163.20 on 21st day
Funding Source: General Fund

1. Kluce, Suzanne
2. Lee, Sonia

G. Extra Assignment – Linwood E. Howe, AIP Training During Lunch Time

Effective December 3, 2013 through December 6, 2013 at current hourly rate based per diem , not to exceed 1.33 hours

Funding Source: Title 1- Part A

Total Cost: \$333.89

- | | | |
|----|----------------------|------------------|
| 1. | Burns, Tracey | \$70.61 per hour |
| 2. | Glassman, Liat | \$69.93 per hour |
| 3. | Gualtieri, Natalie | \$71.29 per hour |
| 4. | Pryharski, Christina | \$39.22 per hour |

H. Extra Assignment – Planning Meeting

Effective May 29, 2014 at \$36.59 per hour, not to exceed one hour

Funding Source: Remedial Summer School

Total Cost: \$548.85

- | | | | |
|----|---------------------------|-----|-------------------|
| 1. | Acker-Ramirez, Cyndia | 9. | Novick, Jill |
| 2. | Cotton-Yarbrough, Phyllis | 10. | Owens, Andrew |
| 3. | De Armond, Melanie | 11. | Pernoon, Farhang |
| 4. | Fontijn, Mariah | 12. | Sanderson, Judith |
| 5. | Grossman, Allen | 13. | Shakeri, Kathryn |
| 6. | Long, Raymond | 14. | Stuart, Sandra |
| 7. | McMillan, DuBois | 15. | Yen, Joan |
| 8. | Northington, Patricia | | |

BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 18

Total Fiscal Impact per Funding Source:

General Fund	\$ 136,766.64
Remedial Summer School	\$ 92,847.43
Title 1- Part A	\$ 333.89

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 18

Total Funding Fiscal Impact:

Adult School Total:	\$674.90 \$28.76 per hour, as needed
CCHS Booster Club Total:	\$1,000.00
General Fund Total:	\$110,278.98 \$16.79 per hour, as needed \$14.13 per hour, as needed
School Improvement Total:	\$406.14

BOARD REPORT

9.5 Classified Personnel Services Report No. 18

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Dianat, Yasaman
Behavior Intervention Specialist
District Office – Special Education
8 hours per day, 11 months per year
Funding Source: General Fund – Special Ed
Effective July 1, 2014
Range 48 – \$6,998.58 per month
Total Cost: \$76,984.38
2. Tutunjian, Rosemarie
Temporary Clerk Typist
District Office – Superintendent’s Office
Not to exceed 16 hours per week
Funding Source: General Fund
Effective July 1, 2014 through June 30, 2015
Range 17 – \$18.98 per hour
Total Cost: \$15,791.36
3. Herrera, Susan
Secretary II/Bilingual
District Office – Superintendent’s Office
Extra Assignment – Translations
Not to exceed 100 hours
Funding Source: General Fund
Effective July 1, 2014 through June 30, 2015
Range 22 – \$23.19 per hour
Total Cost: \$2,319.00
4. Morales, Mayra
Health Technician
Middle School – Extra Assignment
Not to exceed 6 hours
Funding Source: School Improvement
Effective August 18, 2014
Range 19 – \$21.54 per hour
Total Cost: \$129.24
5. Camarillo, Yasmin
Secretary III/Bilingual
Adult School – Extra Assignment
Not to exceed 10 hours
Funding Source: Adult School – Kids Summer
Effective May 19, 2014 through June 19, 2014
Range 25 – \$25.03 per hour
Total Cost: \$250.30

BOARD REPORT

9.5 Classified Personnel Services Report No. 18 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

A. Clerical & Fiscal – continued

6. Perez, Elizabeth
Senior Office Assistant
Adult School – Extra Assignment
Not to exceed 10 hours
Funding Source: Adult School – Kids Summer
Effective May 19, 2014 through June 19, 2014
Range 19 – \$19.95 per hour
Total Cost: \$199.50
7. Scott, Kelly
Budget Secretary
Adult School – Extra Assignment
Not to exceed 10 hours
Funding Source: Adult School – Kids Summer
Effective May 19, 2014 through June 19, 2014
Range 24 – \$22.51 per hour
Total Cost: \$225.10
8. Goodwin, Gary
Instructional Materials Clerk
High School – Secondary IMC
Extra Assignment – 8 hours per day
Funding Source: General Fund
Effective July 1, 2014 through July 31, 2014
Range 20 – \$20.49 per hour
Total Cost: \$3,606.24
9. Mercado, Ana
Instructional Materials Clerk
High School – Secondary IMC
Extra Assignment – 8 hours per day
Funding Source: General Fund
Effective July 1, 2014 through July 31, 2014
Range 20 – \$18.46 per hour
Total Cost: \$3,248.96
10. Tanimura, Susan
Instructional Materials Clerk
High School – Secondary IMC
Extra Assignment – 8 hours per day
Funding Source: General Fund
Effective July 1, 2014 through July 31, 2014
Range 20 – \$20.49 per hour
Total Cost: \$3,606.24

BOARD REPORT

9.5 Classified Personnel Services Report No. 18 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

A. Clerical & Fiscal – continued

- | | | |
|-----|--------------------|--|
| 11. | Bosc, Linda | Library Media Clerk
El Marino – Library
Extra Assignment – 7 hours per day
Funding Source: General Fund
Effective August 18, 2014 through
August 22, 2014
Range 17 – \$18.98 per hour
Total Cost: \$664.30 |
| 12. | Lever, Shauntell | Library Media Clerk
El Rincon – Library
Extra Assignment – 7 hours per day
Funding Source: General Fund
Effective August 18, 2014 through
August 22, 2014
Range 17 – \$17.21 per hour
Total Cost: \$602.35 |
| 13. | Marquez, Magdalena | Library Media Clerk
Farragut – Library
Extra Assignment – 7 hours per day
Funding Source: General Fund
Effective August 18, 2014 through
August 22, 2014
Range 17 – \$18.98 per hour
Total Cost: \$664.30 |
| 14. | Smith, Stella | Library Media Clerk
La Ballona – Library
Extra Assignment – 7 hours per day
Funding Source: General Fund
Effective August 18, 2014 through
August 22, 2014
Range 17 – \$18.98 per hour
Total Cost: \$664.30 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 18 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

A. Clerical & Fiscal – continued

15. Ysaguirre, Ann Marie
Library Media Clerk
Linwood Howe – Library
Extra Assignment – 7 hours per day
Funding Source: General Fund
Effective August 18, 2014 through
August 22, 2014
Range 17 – \$18.98 per hour
Total Cost: \$664.30

B. Instructional Assistant

1. Chavez, Patricia
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective June 5, 2014
Hourly, as needed – \$14.13 per hour

2. Aguilar, Georgina
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective June 5, 2014
Hourly, as needed – \$14.13 per hour

3. Estioco-Barocio, Christine
Instructional Assistant – Physical Education
El Marino – Extra Assignment
Not to exceed 3.5 hours per day
Funding Source: General Fund
Effective May 16, 2014 through June 13, 2014
Range 15 – \$18.13 per hour
Total Cost: \$1,269.10

4. Shimerman, Amy
Instructional Assistant – Computer Lab
Farragut – Extra Assignment
Not to exceed 15 hours
Funding Source: School Improvement
Effective May 1, 2014 through May 30, 2014
Range 16 – \$18.46 per hour
Total Cost: \$276.90

BOARD REPORT

9.5 Classified Personnel Services Report No. 18 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistant – continued

5. Serra, Jessi Rae Behavior Intervention Instructional Assistant
Middle School – Extra Assignment
Not to exceed 11 hours
Funding Source: General Fund – Special Ed
Effective May 24, 2014
Range 18 – \$17.65 per hour
Total Cost: \$194.15

C. Maintenance

1. Substitute Driver
Maintenance, Operations & Transportation
Summer School – Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 16, 2014 through July 23, 2014
Hourly, as needed – \$16.79 per hour
- a. Diaz, Mario
b. Drayson, David
c. Wenham, Constantino

D. Adult School Lecturers

1. Razón-McMillan, Monica Temporary Adult School Lecturer
Adult School – Kids Summer Program
Funding Source: Adult School – Kids Summer
Effective June 26, 2014 through
August 8, 2014
Hourly, as needed – \$28.76 per hour

E. Coaches

1. Beaton, Rayfield Temporary Track Coach
High School
Funding Source: CCHS Booster Club
Effective May 1, 2014 through June 6, 2014
Stipend of \$500.00
2. Huevo, Derrick Temporary Track Coach
High School
Funding Source: CCHS Booster Club
Effective May 1, 2014 through June 6, 2014
Stipend of \$500.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 18 – Page 6

II. Authorization, Approval & Ratification of Resignations

1. Gibbs, Shauna
Instructional Assistant – Adult School
Adult School
17 hours per week, school year
Retirement
Funding Source: Adult School
Effective June 30, 2014
Range 17 – \$19.54 per hour

2. Walker, Heidi
Food Service Assistant
Food Services – El Rincon
2 hours per day, school year
Personal
Funding Source: Food Services
Effective June 3, 2014
Range 6 – \$12.53 per hour

3. Palma, Rene
Instructional Assistant – Physical Education
Linwood Howe
3.5 hours per day, school year
Personal
Funding Source: General Fund
Effective June 13, 2014
Range 15 – \$18.13 per hour

III. Authorization, Approval & Ratification of Revision to Effective Dates on Items Previously Approved on Board Report #16, 05/13/14, Section I, E – Maintenance

1. Driver
Maintenance, Operations & Transportation
Summer School – Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 17, 2014 through July 17, 2014
Total Cost: \$7,833.11
 - a. Andrews, David Range 21 \$21.49 per hour
(Effective June 17, 2014 through July 17, 2014)
 - b. Dawson, Linford Range 21 \$21.49 per hour
(Effective June 16, 2014 through July 23, 2014)
 - c. Pleshe, Antoinette Range 21 \$21.49 per hour
(Effective June 17, 2014 through July 17, 2014)
 - d. Richmond, David Range 21 \$21.49 per hour
(Effective June 20, 2014 through July 17, 2014)

BOARD REPORT

9.5 Classified Personnel Services Report No. 18 – Page 7

III. Authorization, Approval & Ratification of Revision to Effective Dates on
Items Previously Approved on Board Report #16, 05/13/14, Section I, E – Maintenance – continued

2. Bus Driver
Maintenance, Operations & Transportation
Summer School – Not to exceed 6 hours per day
Funding Source: General Fund – Special Ed
Total Cost: \$6,459.00

- a. Horn, Vanetta Range 23 \$22.60 per hour
(Effective June 24, 2014 through July 17, 2014)
- b. Owens, Kenneth Range 23 \$20.54 per hour
(Effective June 24, 2014 through July 17, 2014)
- c. Tucker, Kevyn Range 23 \$22.60 per hour
(Effective June 24, 2014 through July 24, 2014)

3. Bus Driver
Maintenance, Operations & Transportation
Summer Field Trips – OCD & Athletics
Not to exceed 6 hours per day
Funding Source: General Fund
From: Effective July 1, 2014 through August 31, 2014
To: Effective June 24, 2014 through August 22, 2014

- a. Horn, Vanetta Range 23 \$21.95 per hour, as needed
- b. Owens, Kenneth Range 23 \$19.95 per hour, as needed
- c. Tucker, Kevyn Range 23 \$21.95 per hour, as needed

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 18

Moved by:
Vote:

Seconded by:

BOARD REPORT

6/10/14
9.6

9.6 Approval is Recommended for the Consolidated Application for Funding Categorical Aid Programs

The Consolidated Application indicates that our district requests participation in federal programs to include: Title I Part A (Basic Grant), Title II Part A (Teacher Quality), and Title III Part A (LEP).

RECOMMENDED MOTION: That the Board Approves the Consolidated Application for Funding Categorical Aid Programs.

Moved by:

Seconded by:

Vote:

Consolidated Application Reporting System Executive Summary for Board Information

The Consolidated Application must be submitted to the California Department of Education (CDE) for the district to receive funds for categorical programs. The application is submitted online through a web-based Consolidated Application Reporting System (CARS). The online system has three data collection reporting periods: Winter, spring, and fall. This Spring data collection for the 2014-2015 application must be submitted by June 30, 2014, to indicate the Culver City Unified School District requests participation in federal programs including: Title I Part A, Basic Grant (Low Income/low achieving students), Title II, Part A (Teacher and Principal Training and Recruiting), Title III, Part A (Immigrant and Limited English Proficient Students [LEP]). State programs, including Economic Impact Aid, previously part of the Consolidated Application, have been integrated into the new Local Control Funding Formula [LCFF]. Federal guidelines also allow local non-profit private schools to participate with the public school district in federal programs. Those participating private schools are identified in this spring data reporting.

As a requirement of the *No Child Left Behind Act (NCLB)* legislation under the Elementary and Secondary Education Act (ESEA), the district continues to make the necessary adjustments and modifications to meet continuing legislative provisions of the aforementioned programs.

The fall data collection will include data reporting for the Title III, Part A Immigrant, Year to Date Obligation Report, 27 months; and the Title III, Part A Limited English Proficient, Year to Date Obligation Report, 27 months. The fall data collection will be due in October 2014.

The winter data collection, which includes budget information, will be submitted to CDE in January 2015 after district funding entitlements are known following adoption of the State budget. The winter data reporting will also indicate the number of pupil participants and funding allocations for each program and school site.

Federal Program Descriptions

Title I Part A: Helping Disadvantaged Children:

A federal program to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments.

Title II Part A: Teacher Quality:

A federal program that increases student academic achievement through strategies such as improving teacher and principal quality and increasing the number of highly qualified teachers in the classroom and highly qualified principals and assistant principals in schools.

Title III: Program for Immigrant Students:

A federal program to provide supplementary programs and services to eligible immigrant students. The purpose of the subgrants is to assist immigrant students to acquire English and achieve grade-level and graduation standards.

Title III: Program for LEP Students:

A federal program to provide supplementary programs and services to limited English proficient (LEP) students, known as English learners (ELs). The purpose of the subgrants is to assist EL students to acquire English and achieve grade-level and graduation standards.

2014-15 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca14asstoc.asp>

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

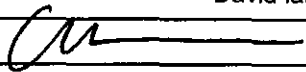
LEA Plan

An LEA that receives Title III funds, or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan. An LEA that receives Title III funds and is in Title III Improvement status must post their Improvement Plan in the California Accountability and Improvement System (CAIS) at <http://www.cde.ca.gov/ta/ac/ca/>.

State Board of Education approval date	7/11/2003
LEA Plan Web page	http://www.ccusd.org/apps/pages/index.jsp?uREC_ID=42357&type=d&pREC_ID=276542

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and *copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.*

Authorized Representative's Full Name	David laRoae
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	05/15/2014

2014-15 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov, 916-319-0269
 Mary Payne, District Improvement Office, MPayne@cde.ca.gov, 916-319-0379

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	David LaRose
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	05/15/2014
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field.	

2014-15 Application for Funding

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/10/2014
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Ana Rodas
DELAC review date	06/02/2014
Meeting minutes web address	http://www.ccusd.org/apps/pages/index.jsp?uREC_ID=42357&type=d&pREC_ID=388575
Please enter the Web address of DELAC review meeting minutes. If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment	
If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment.	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	No
Title II Part A (Teacher Quality) ESEA Sec. 2101 SACS 4035	Yes
Title III Part A Immigrant	Yes

2014-15 Application for Funding

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

ESEA Sec. 3102 SACS 4201	
Title III Part A LEP	Yes
ESEA Sec. 3102 SACS 4203	

BOARD REPORT

6/10/14
9.7

9.7 Approval is Recommended for Out-of-State Travel for Dr. Rebecca Lynch, Principal, Farragut School, and Alejandra Valencia, District Curriculum Specialist

Board Policy 4133 states that all out-of-state travel must have Board approval.

Dr. Rebecca Lynch, Principal, Farragut School, and Ms. Alejandra Valencia, District Curriculum Specialist, request approval to attend the Daily 5 Café workshops in Atlanta, Georgia, August 8 through August 11, 2014. The focus of the workshops is on developing classroom structure that increases literacy through student accountability, independence and targeted instruction

RECOMMENDED MOTION: That the Board approve out-of-state travel for Dr. Rebecca Lynch, Principal, Farragut School, and Alejandra Valencia, District Curriculum Specialist.

Moved by:

Seconded by:

Vote:

BOARD REPORT

6/10/14
9.8

9.8 Disposal of Surplus Property

Section 17545 of the Education Code provides that the Governing Board of any school district may sell any property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use.

Since the property listed below is either obsolete or would be too costly to repair and takes up valuable storage space, it is advisable that it be disposed of through public auction or disposal for scrap if it cannot be sold.

Item Description	Location	Dist. Tag
Miscellaneous Computers, Printers, Laptop Computers, TV Carts, Switch, Routers, Typewriter	District Warehouse	List Attached

RECOMMENDED MOTION: That the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed.

Moved by:

Seconded by:

Vote:

Tag#	Equipment	Manufacturer
0135	Computer	Dell
0178	Computer	Dell
0299	Printer	HP
0346	Computer	Dell
0375	Computer	Dell
0575	Computer	Apple
0581	Computer	Apple
0821	Computer	Dell
0827	Computer	Dell
0938	Computer	Dell
1120	Computer	Dell
1123	TV CRT	Sony
1127	Computer	Dell
1145	Computer	Dell
1146	Computer	Dell
1147	Computer	Dell
1148	Computer	Dell
1303	Computer	Dell
1322	Computer	Dell
1465	Computer	Apple
1644	Laptop	Dell
1645	Laptop	Dell
1665	Computer	Dell
1721	Printer	HP
1728	Printer	HP
1748	Computer	Dell
1794	Printer	HP
1831	Computer	Dell
2029	Computer	Dell
2134	Computer	Dell
2135	TV CRT	Philips
2177	Typewriter	IBM
2285	Computer	Dell
2333	Printer	HP
2448	Printer	HP
2457	Printer	HP
2498	Computer	Dell
2526	Printer	Dell
2568	Printer	HP
2645	Computer	Apple
2650	Printer	HP
2801	Computer	Dell
2858	Printer	HP
2934	Computer	Dell
2936	Computer	Dell
2937	Computer	Dell
2938	Computer	Dell
2963	Computer	Dell
2980	Computer	Dell

3087	Computer	Dell
3116	Computer	Dell
3275	Printer	HP
3519	Laptop	Apple
3558	Switch	Cisco
3560	Switch	Cisco
3566	Router	Cisco
3570	Router	Cisco
3571	Router	Cisco
3572	Router	Cisco
3601	Laptop	Apple
3726	Computer	Apple
3754	Computer	Dell
4173	Computer	Defender
4410	Computer	Dell

BOARD REPORT

10.1 Culver City Unified School District Employee Retiree Recognition

The Board of Education recognizes employees on their retirement from the Culver City Unified School District. Certificates of Recognition are given to the retirees in appreciation for their years of service and dedication. Some of the honorees were also recognized at their respective sites during the Employee Recognition Celebrations on May 30, 2014 and June 4, 2014.

BOARD REPORT

6/10/14
10.2

10.2 Recognition of the District English Language Advisory Committee (DELAC)

Dr. Kati Krumpe, Assistant Superintendent of Educational Services, will recognize District English Language Advisory Committee members for their contribution to the academic progress of English Language Learners in the District.

BOARD REPORT

6/10/14
10.3

10.3 Spotlight on Education – Culver Park High School, iAcademy, Culver City Adult School, and Independent Study School

Ms. Veronica Montes, Principal, will share some of the instructional practices that are showing significant results in student achievement at Culver Park High School, iAcademy, Culver City Adult School, and Independent Study School.

**Culver Park
iAcademy
Independent Study**

**SECOND CHANCES
&
HOPE**

Board Presentation
June 10, 2014

Our Kids & Their Success

Students Served
Courses & Credits
Returning
Grads
Plans

Making a Difference

PERSPECTIVES
Teachers
Students
Parents

Next Year

- Continue
 - Parent-student grad planning meeting
 - Quarter system
 - Partnerships
 - Career Counselor
 - Collaboration with high school on Q1 & Q2
- New
 - Schedule for intervention & enrichment Q3 & Q4
 - Blended options
 - PBISS/RTI
 - Space
 - WASC visit

CULVER CITY ADULT SCHOOL

Serving the community
since 1954

Board Presentation
June 10, 2014

PROGRAMS

English as a Second Language (ESL)

Adult Basic Education (ABE)

Adult Secondary Education (ASE)

- HSD & GED for adults

- Credit recovery for high school students

Adults with Disabilities (AWD)

Citizenship

Community Programs (*fee-based*)

- Kids Summer

- Adult Community Interest

2013-2014 HIGHLIGHTS

- **Accreditation**

- **AB 86**

WASC - ACCREDITATION

- Recognition & credibility of HSD
- Structure for self evaluation & continuous improvement
- Action Plan to guide focused work
 1. Data collection, analysis & decision-making
 2. Mission & student learning outcomes
 3. Student support services
 4. Community connections
 5. Professional learning community

AB 86

- Adult Ed Consortium Planning Grant 3/14-6/15
- LARAEC: CCUSD; Burbank USD Montebello USD, LAUSD; LACCD
- Expand & improve adult ed services by creating linkages between the two educational systems.
- Develop a plan addressing 7 objectives for each of 5 program areas

2014 & Beyond

- Staffing & schedule changes
- PLC Institute
- Action Plan implementation
- K12 Adult Ed dedicated funding

THANK YOU

10.4 Scholarship Presentation by Balfour Beatty Construction Company

Two scholarships will be presented by representatives from Balfour Beatty Construction Company and Sharefest.

12.1 **First Reading of Revised Board Policy and New Administrative Regulation 0430, Philosophy, Goals, Objectives and Comprehensive Plans – Comprehensive Local Plan for Special Education**

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Policy Regulation, Administration, Superintendent Responsibilities and Duties to reflect new mandated language as recommended by the California School Boards Association.

Comprehensive Local Plan for Special Education

The Governing Board desires to provide a **free appropriate public** high-quality education for to all students, including those **individuals** with disabilities, **aged 3 to 21 years, who reside in the district, including children who have been suspended or expelled or placed by the district in a nonpublic, nonsectarian school.** The Board recognizes that all individuals with disabilities have the right to receive a free and appropriate public education.

The district shall provide special education instruction and services for individuals with exceptional needs in accordance with the federal Individuals with Disabilities Education Act.

(cf. 6164.4 – Identification of Individuals for Special Education)

Modifications and/or special services and aids shall also be provided as needed for students who are eligible for services under Section 504 of the federal Rehabilitation Act of 1973.

(cf. 6164.6 – Identification and Education Under Section 504)

Students shall be referred for special education instruction and services only after the resources of the regular education program have been considered, and where appropriate, utilized. (Education Code 56303)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities)

(cf. 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 – Individualized Education Program)

(cf. 6159.1 – Procedural Safeguards and Complaints for Special Education)

(cf. 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education)

(cf. 6159.3 – Appointment of Surrogate Parent for Special Education Students)

(cf. 6159.4 – Behavioral Interventions for Special Education Students)

(cf. 6164.4 – Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 – Identification and Education Under Section 504)

The Special Education Local Plan Area (SELPA) shall administer a local plan and administer the allocation of funds. (Education Code 56195)

(cf. 1220 – Citizen Advisory Committees)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 3541.2 – Transportation for Students with Disabilities)

(cf. 4112.23 – Special Education Staff)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district participates as a member of the Special Education Local Plan Area (SELPA).

Philosophy-Goals-Objectives and Comprehensive

BP 0430(b)

Comprehensive Local Plan for Special Education

The Superintendent or designee shall extend the district's full cooperation to the SELPA. The policies and procedures of the SELPA shall be applied as policies and regulations of this district, with the exception of those that apply to complaints, unless the local SELPA plan specifically authorizes the district to operate under its own policies and regulations.

(cf. 1312.3—Uniform Complaint Procedures)

~~In accordance with selection procedures described in the SELPA plan, the Board shall appoint district representatives to the SELPA's community advisory committee. This committee shall make suggestions for the development, amendment and review of the local plan, recommend annual priorities, promote parent/guardian and community involvement, assist in parent/guardian education, and support activities on behalf of individuals with exceptional needs. (Education Code 56190-56194)~~

Legal Reference:

EDUCATION CODE

56000-~~56001~~ Education for individuals with exceptional needs

56000.5 ~~Students with low incidence disabilities~~

56001 ~~Provision of special education programs~~

56020-56035 Definitions

56040-56042 ~~56046~~ General provisions

~~56048-56050~~ Surrogate parents

~~56055~~ Foster parents

~~56060-56063~~ Substitute teachers

56170-56172 ~~56177~~ School districts Children enrolled in private schools

56190-56194 Community advisory committees

~~56195-56195.10~~ Local plans

56200 ~~Contents of the local plan~~

~~56205-56208~~ Local plan requirements

56210-56218 ~~Local plan areas with small or sparse populations~~

~~56213~~ Special education local plan areas with small or sparse populations

56220 ~~Written agreements~~

56221 ~~Adoption of policies for programs and services~~

56222 ~~Cooperative development and updating of plan~~

56240-56245 Staff development

56300-56382 Identification and referral, assessment, instructional planning, ~~implementation, and review,~~ especially

56360-56361 ~~Continuum of program options~~

56440-~~56449~~ ~~56447.1~~ Programs for individuals between the ages of three and five years

56500-56508 Procedural safeguards, including due process rights

~~56520-56524~~ Behavioral interventions

56600-56606 Evaluation, audits and information

~~56836-56836.05~~ Administration of local plan

Philosophy-Goals-Objectives and Comprehensive

BP 0430(c)

Comprehensive Local Plan for Special Education

Legal Reference: (continued)

GOVERNMENT CODE

7579.5 Surrogate parent, appointment, qualifications, liability

95000-95030 **95029** California Early Intervention Services Act

WELFARE AND INSTITUTIONS CODE

361 Limitations on parental control

726 Limitations on parental control

CODE OF REGULATIONS. TITLE 5

~~3000-3082~~ **3089** Regulations governing special education (in general), especially

~~3021-3029~~ Identification, referral, and assessment

~~3040-3043~~ Instructional planning and individualized education program

~~3051-3051.9~~ Program implementation

~~3080-3082~~ Procedural safeguards

~~4600-4671~~ Uniform complaint procedures

UNITED STATES CODE, TITLE 20

1400 et seq. - **1482** Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

300.1-300.818 Assistance to states for the education of children with disabilities, including:

300.500-300.514 **300.520** Due process procedures for parents and children

303 **303.1-303.654** Early intervention program for infants and toddlers with disabilities

Management Resources:

WEB SITES

California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>

U.S. Department of Education, Office of Special Education Programs:

<http://www.ed.gov/about/offices/list/osep>

~~CDE LEGAL ADVISORIES~~

~~0101.91 Interagency Coordination Enforcement~~

~~CDE PROGRAM ADVISORIES~~

~~06271.09 School-Based Program Coordination Act, PAC: 89/90-15-0831.95 Low Incidence Funding Update, FY 1995-96~~

~~1107.89 Implementation of New Procedures for Noncompliance, CCPMD: 89/90-4~~

~~1106.95 Occupational Therapy and Physical Therapy, SPB: 95/96-02~~

Policy

CULVER CITY UNIFIED SCHOOL DISTRICT

adopted- March 18, 1997

Culver City, California

Comprehensive Local Plan For Special Education

Definitions

Free appropriate public education (FAPE) means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the California Department of Education, including the requirements of 34 CFR 300.1-300.818; include appropriate preschool, elementary school, or secondary school education for individuals between the ages of 3 and 21; and are provided in conformity with an individualized education program (IEP) that meets the requirements of 34 CFR 300.320-300.324. (34 CFR 300.17, 300.101, 300.104; Education Code 56040)

FAPE applies to students who are suspended or expelled or placed by the district in a nonpublic, nonsectarian school. (34 CFR 300.17, 300.101, 300.104)

Least restrictive environment means that, to the maximum extent appropriate, students with disabilities, including individuals in public or private institutions or other care facilities, be educated with individuals who are nondisabled, including the provision of nonacademic and extracurricular services and activities. Special classes, separate schooling, or other removal of students with disabilities from the regular educational environment occurs only if the nature or severity of the disability is such that education in the regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. (34 CFR 300.107, 300.114, 300.117; Education Code 56040.1)

Special education means specially designed instruction, provided at no cost to the parent/guardian, to meet the unique needs of individuals with disabilities including a full continuum of program options including instruction conducted in the classroom, in the home, in hospitals and institutions, and other settings, and instruction in physical education to meet the educational and service needs in the least restrictive environment. (Education Code 56300, 56031)

Special education may include each of the following if the services otherwise meet the definition in the above paragraph: (Education Code 56031)

1. Speech language pathology services, or any other designated instruction and service or related service, pursuant to Education Code 56363, if the service is considered special education rather than designated instruction and service or related service under state standards
2. Travel training
3. Career technical education

Comprehensive Local Plan For Special Education

4. Transition services for students with disabilities in accordance with 34 CFR 300.43 if provided as specially designed instruction, or a related service, if required to assist a student with disabilities to benefit from special education

Specially designed instruction means adapting the content, methodology, or delivery of instruction to address the unique needs of the student that result from the student's disability and to ensure access of the student to the general curriculum, so that the student can meet the educational standards that apply to all students in the district. (34 CFR 300.39)

Surrogate parent means an individual assigned to act as a surrogate for the parent/guardian. The surrogate may represent an individual with disabilities in matters relating to identification, assessment, instructional planning and development, educational placement, reviewing and revising the IEP, and in other matters relating to the provision of FAPE to the individual with disability. (34 CFR 300.519; Education Code 56050)

(cf. 6159.3 - Appointment of Surrogate Parent for Special Education)

Elements of the Local Plan

The local plan developed by the special education local plan area (SELPA) shall include, but not be limited to, the following: (Education Code 56205, 56206)

1. Assurances that policies, procedures, and programs, consistent with state law, regulation, and policy, are in effect as specified in Education Code 56205(a)(1-22) and in conformity with 20 USC 1412(a), 20 USC 1413(a)(1), and 34 CFR 300.201
2. An annual budget plan and annual service plan adopted at a public hearing held by the SELPA
3. A description of programs for early childhood special education from birth through five years of age
4. A description of the method by which members of the public, including parents/guardians of individuals with disabilities who are receiving services under the plan, may address questions or concerns pursuant to Education Code 56205
5. A description of a dispute resolution process

Comprehensive Local Plan For Special Education

6. Verification that the plan has been reviewed by the community advisory committee in accordance with Education Code 56205

7. A description of the process being utilized to refer students for special education instruction pursuant to Education Code 56303

8. A description of the process being utilized to oversee and evaluate placements in nonpublic, nonsectarian schools and the method for ensuring that all requirements of each student's IEP are being met

9. A description of how specialized equipment and services will be distributed within the local plan area in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environment

The local plan, annual budget plan, and annual service plan shall be written in language that is understandable to the general public. (Education Code 56205)

Each entity providing special education shall adopt policies for the programs and services it operates, consistent with agreements adopted pursuant to Education Code 56195.1 and 56195.7. (Education Code 56195.8)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 3542 - School Bus Drivers)

(cf. 4112.23 - Special Education Staff)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.41 - Children with Disabilities Enrolled by Their Parents in Private School)

(cf. 6164.6 - Identification and Education Under Section 504)

Policy adopted:

Culver City Unified School District

Culver City, CA

6/10/14
12.2

BOARD REPORT

12.2 Second Reading of Revised Board Policy 4136/4236/4336, Non-School Employment

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the District on a regular basis. In order to help prevent financial conflicts of interest, Government Code 1126 prohibits district employees or Governing Board members from engaging in any activity which is inconsistent, incompatible, in conflict with or inimical to his/her duties. Government code 1126 mandates the district to adopt procedures regarding this prohibition. CSBA recommends that District Administration review revised Board Policy 4136/4236/4336, Nonschool Employment.

NON-SCHOOL EMPLOYMENT

Personnel

In order to help maintain public trust in the integrity of district operations, the Governing Board expects all employees to give the responsibility of their positions precedence over any other outside employment. The Governing Board recognizes that A district employees may receive compensation for outside activities as long as these activities are not inconsistent, incompatible, in conflict with or inimical to the employee's his/her district duties. or to the duties, functions or responsibilities of the district.

(cf. 4119.21/4219.21/4319.21 – Professional Standards)

(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)

(cf. 9270 – Conflict of Interest)

An Outside paid activities are shall be considered inconsistent, incompatible, or inimical with to district employment if they require time periods that interfere with the proper, efficient discharge of the employee's duties, if they entail compensation from an outside source for activities which are part of the employee's regular duties, or if they involve using for private gain the district's name, prestige, time, facilities, equipment or supplies. when such activity: (Government Code 1126)

1. Requires time periods that interfere with the proper, efficient discharge of the employee's duties
2. Entails compensation from an outside source for activities which are part of the employee's regular duties
3. Involves using the district's name, prestige, time facilities, equipment, or supplies for private gain
4. Involves service which will be wholly or in part subject to the approval or control of another district employee or Board member

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 4119.21/4219.21/4319.21 – Professional Standards)

(cf. 3300 – Expenditures and Purchases)

(cf. 4040 – Employee Use of Technology)

(cf. 4132/4232/4332 – Publication or Creation of Materials)

(cf. 4135/4235/4335 - Soliciting and Selling)

(cf. 4137 – Tutoring)

(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

District employees shall not perform, without prior Board approval, any outside paid service which will be wholly or in part subject to the approval or control of another district employee or a district officer.

(cf. 4132 – Publication or Creation of Materials)

(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

(cf. 9270 – Conflict of Interest)

~~Upon determining that an employee's outside job is incompatible with district employment, the Superintendent or designee shall so inform the employee. An employee who continues to pursue an incompatible activity may be subject to disciplinary action. Appeals shall be addressed in accordance with law, Board policy and administrative regulations.~~

An employee wishing to accept outside employment that may be inconsistent, incompatible, in conflict with, or inimical to the employee's duties shall file a written request with his/her immediate supervisor describing the nature of the employment and the time required. The supervisor shall evaluate each request based on the employee's specific duties within the district and determine whether to grant authorization for such employment.

(cf. 4112.9/4212.9/4312.9 – Employee Notifications)

The supervisor shall inform the employee whether the outside employment is prohibited. The employee may appeal a supervisor's denial of authorization to the Superintendent or designee. An employee who continues to pursue a prohibited activity may be subject to disciplinary action.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4119.1 - Civil and Legal Rights)

(cf. 4144/4244/4344 - Complaints)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Tutoring

A certificated employee shall not accept any compensation or other benefit for tutoring a student enrolled in his/her class(es). An employee who wishes to tutor another district student shall first request authorization from his/her supervisor in accordance with this Board policy. If authorization is granted, the employee shall not use district facilities, equipment, or supplies when providing the tutoring service.

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts

51520 Prohibited solicitation on school premises

GOVERNMENT CODE

1126 Incompatible activities of employees

1127 Incompatible activities; off duty work

1128 Incompatible activities, attorney

CODE OF REGULATIONS, TITLE 5

80334 Unauthorized private gain or advantage

ATTORNEY GENERAL OPINIONS

70 Ops. Cal. Atty. Gen 157 (1987)

Policy

Revised:

Policy

Adopted: January 21, 2003

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

12.3 Schematic Design Plans for Robert Frost Auditorium Modernization Project

Hodgetts+Fung Design and Architecture will present the schematic design plans for the Robert Frost Auditorium modernization project.

12.4 **Extension of Current CBAC Appointments**

As the current two-year terms of each of the Members of the Community Budget Advisory Committee are concluded this month, we would like to extend an invitation to each of the current members to request a reappointment for a subsequent two-year term:

- Jessica Beagles-Roos – Chair
- Anne Diga Jacobsen
- Scott Kecken
- James T. Harris

In addition, we will be speaking with the persons proposed by the Board to determine if there is an interest in requesting a Board appointment to fill the current vacancy. We will be bringing the requests for appointments to CBAC at the next board meeting for your consideration.

12.5 Summer Projects Timelines

Bryan Osborne of Balfour Beatty Company will provide an update on the status of the District's various summer projects, including the estimated timelines for completion of the DSA plan preparation for the stadium improvements necessary to maintain our current eligibility for funding from a future State Facilities Bond, approval by the Division of the State Architect, and the resulting anticipated date for the start of construction. In addition, we will be considering options for improvements that we may want to consider that would potentially align our current plans to a greater degree with the original scope of the project.

BOARD REPORT

6/10/14
12.6

12.6 **Bond Procedural Update**

Chet Wang of Keygent Advisors will present an update on the next steps that will be required of us now that Measure CC has been approved by the Culver City community.

6/10/14
14.1a

BOARD REPORT

14.1a Approval is Recommended for the Employment Agreement for the Position of Assistant Superintendent of Human Resources

The Superintendent is recommending that the Board of Education approves the submitted contract for the Assistant Superintendent of Human Resources.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Employment Agreement for the Assistant Superintendent of Human Resources.

Moved by:

Seconded by:

Vote:

EMPLOYMENT AGREEMENT

BETWEEN THE GOVERNING BOARD OF THE CULVER CITY UNIFIED SCHOOL DISTRICT

AND

ASSISTANT SUPERINTENDENT Human Resources

This Employment Agreement is entered into between the Governing Board (hereinafter referred to as the "Board") of the **CULVER CITY UNIFIED SCHOOL DISTRICT** (hereinafter referred to as "District") and Leslie Lockhart (hereinafter referred to as "Assistant Superintendent").

I. **TERM**

Leslie Lockhart is hereby employed by the Board as the Assistant Superintendent, Human Resources, of the Culver City Unified School District. The term of employment for the Assistant Superintendent shall be for a period of three (3) years, commencing **July 1, 2014, and ending June 30, 2017**, and shall be subject to the terms and conditions hereinafter set forth.

2. **SALARY**

The salary of the Assistant Superintendent shall be established by the District management salary schedule in accordance with the policy of the Board governing payment of other professional staff members in the District.

The Board reserves the right to increase the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective for the balance of the contract term. Such increase shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement.

The Board also reserves the right to decrease the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective. Such adjustment shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement. The Board may exercise its right to decrease the salary of the Assistant Superintendent only upon both the Certificated Bargaining Unit and the Classified Bargaining Unit agreeing to accepting salary reductions. In that instance the Board shall not decrease the salary of the Assistant Superintendent by more than the same salary reduction percentage agreed to by the Certificated Bargaining Unit and the Classified Bargaining Unit for the same time period. If there is a different salary reduction percentage between the certificated and classified bargaining units, the Assistant

Superintendent's total compensation shall be reduced in accordance with that of the Certificated Bargaining Unit.

3. **DUTIES AND RESPONSIBILITIES**

The Assistant Superintendent shall be governed by and shall perform duties and responsibilities as set forth in the California Education Code and the formal job description for the position of Assistant Superintendent, Human Resources, as attached hereto and incorporated herein by reference, as well as all rules and regulations of the State Board of Education and rules, regulations, policies, and directives of the Board, and shall perform such duties and responsibilities at a professional level of competence and with due diligence. The Assistant Superintendent shall attend appropriate professional meetings at the local, state, and national level.

4. **WORK YEAR**

The Assistant Superintendent shall be required to render two hundred twenty-five (225) working days of full and regular service to the District during each annual period covered by this Employment Agreement.

5. **CREDENTIALS**

The Assistant Superintendent will furnish throughout the life of the contract a valid and appropriate State of California credential to act as Assistant Superintendent, Human Resources, as directed by the Board.

6. **VACATION**

The Assistant Superintendent shall be entitled to twenty-two (22) days annual vacation with pay, exclusive of holidays defined in Section 37220 of the Education Code. A maximum of twenty-two (22) days of earned vacation may be carried from one year to the next. In the event of termination of this Employment Agreement, the Assistant Superintendent shall be entitled to compensation for unused vacation at the salary rate effective during the school year in which the vacation credit was earned. In no case shall more than twenty-two (22) accrued and unused vacation days be paid at the expiration or termination of this Employment Agreement.

7. **EVALUATION**

The Superintendent shall evaluate the performance of the Assistant Superintendent at least once every other year. This evaluation shall be based upon, but not limited to, the Assistant Superintendent's performance of the duties and responsibilities contained in the Assistant Superintendent's job description and written goals and objectives for the Assistant Superintendent as established by the Board. Board policies and any related regulations concerning the evaluation of management employees shall apply to the Assistant Superintendent.

8. **FRINGE BENEFITS**

The Assistant Superintendent shall be entitled to receive fringe benefits accorded other management employees of the District.

9. **SICK LEAVE**

The Assistant Superintendent shall earn twelve (12) days of sick leave annually. Earned sick leave shall be cumulative, as provided by State law and Board policy.

10. **MEDICAL EXAMINATION**

The Assistant Superintendent is eligible for a comprehensive medical examination once every two (2) years. The cost of the medical examination is to be borne by the District.

11. **EXPENSE REIMBURSEMENT**

A. The Assistant Superintendent shall receive the amount of \$250.00 per month as authorized by Board Policy to cover business expenses incurred in the performance of her duties on behalf of the District.

B. The Assistant Superintendent shall be compensated for actual and necessary expenses authorized by the Board which are incurred when her employment duties and obligations necessitate travel outside the boundaries of Los Angeles County in accordance with Board policies.

12. **PROFESSIONAL ACTIVITIES, MEMBERSHIP, AND DUES**

The Assistant Superintendent may attend appropriate professional meetings at the local, state, and national level, and the expenses of said attendance shall be reimbursed by the District in accordance with District policy upon prior Board approval.

The District shall pay the Assistant Superintendent's membership dues in ACSA (Association of California School Administrators) during each year of this Agreement. In addition, the District shall pay other professional or community organization membership dues as approved by the Board.

13. **MODIFICATION OR TERMINATION OF AGREEMENT**

A. This Agreement may be changed, modified, or terminated by mutual written agreement of the Assistant Superintendent and the Board upon forty-five (45) calendar days' written prior notice. In no event, however, shall the Assistant Superintendent receive a cash settlement greater than his/her salary for the balance of the unexpired term of this Agreement or twelve (12) months, whichever is less, in accordance with Government Code Sections 53260 and 53261.

- B. Notwithstanding any other provisions of this Agreement, the Assistant Superintendent shall have the option to terminate this Agreement by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than forty-five (45) calendar days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination date of less than forty-five (45) calendar days.
- C. The Board unilaterally and without cause may terminate this Agreement and the Assistant Superintendent's employment as Assistant Superintendent. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Assistant Superintendent's then current salary, as provided for in paragraph 2 of this Agreement or any amendment thereto, until such time as the Assistant Superintendent secures other employment or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The Assistant Superintendent agrees to provide the Board with written notice of his/her effective date of employment at which time the Board shall be released from any further obligation under this Agreement. Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall continue to receive the fringe benefits to which he/she was previously entitled under this Agreement until he/she secures and begins other employment, or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The provisions of this Agreement are to be interpreted in a manner consistent with Government Code Sections 53260 and 53261.

Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall cease to accumulate vacation days. The Assistant Superintendent shall be entitled to lump sum compensation for accrued vacation earned under the terms of this Agreement, subject to the limitation on vacation accrual set forth in paragraph 5 of this Agreement.

- D. This Agreement and the services of the Assistant Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement; any ground enumerated in Education Code Section 44932; or the Assistant Superintendent's failure to regularly perform any of his/her responsibilities as set forth in this Agreement, as defined by law, or as specified in the Assistant Superintendent's job description. The Board shall not terminate this Agreement under this paragraph until a written statement of the grounds for termination has first been served upon the Assistant Superintendent. The Assistant Superintendent shall then be entitled to a conference with the Board at which time the Assistant Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Assistant Superintendent shall have the right, at his/her own expense, to have a representative of his/her choice at the conference with the Board. The conference with the Board shall be the Assistant Superintendent's exclusive right to any hearing otherwise required by law.

- E. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or not to reemploy the Assistant Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031.
- F. Should the Assistant Superintendent be unable to serve in his/her position due to a physical and/or mental condition, and upon expiration of sick leave benefits as provided by statute, and the rules and policies of the Board, and upon written evaluation by a licensed physician designated by the District indicating the inability of the Assistant Superintendent to further serve in his/her position of employment, this Agreement may be terminated by the Board, with written notice provided no less than forty-five (45) calendar days prior to said termination date.

14. **SAVINGS CLAUSE**

If any provisions of this Agreement are held to be contrary to final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

15. **COMPLETE AGREEMENT**

This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications, or variations from the terms of this Agreement shall be in writing and shall be effective only upon written approval of such amendment, modification, or variation by the Board.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the 10th day of May, 2014.

Dated: _____

Superintendent, Culver City Unified School District

I hereby accept this offer of employment and agree to comply with each and every condition thereof, and to perform faithfully all of the duties of employment of Assistant Superintendent, Human Resources.

Dated: _____

Leslie Lockhart

6/10/14
14.1b

BOARD REPORT

14.1b Approval is Recommended for the Employment Agreement for the Position of Assistant Superintendent of Business Services

The Superintendent is recommending that the Board of Education approves the submitted contract for the Assistant Superintendent of Business Services.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Employment Agreement for the Assistant Superintendent of Business Services.

Moved by:

Seconded by:

Vote:

EMPLOYMENT AGREEMENT

BETWEEN THE GOVERNING BOARD OF THE CULVER CITY UNIFIED SCHOOL DISTRICT

AND

ASSISTANT SUPERINTENDENT Business Services

This Employment Agreement is entered into between the Governing Board (hereinafter referred to as the "Board") of the **CULVER CITY UNIFIED SCHOOL DISTRICT** (hereinafter referred to as "District") and Michael Reynolds (hereinafter referred to as "Assistant Superintendent").

I. **TERM**

Eileen Carroll is hereby employed by the Board as the Assistant Superintendent, Educational Services, of the Culver City Unified School District. The term of employment for the Assistant Superintendent shall be for a period of thirty two months, commencing **July 1, 2014 and ending June 30, 2017**, and shall be subject to the terms and conditions hereinafter set forth.

2. **SALARY**

The salary of the Assistant Superintendent shall be established by the District management salary schedule in accordance with the policy of the Board governing payment of other professional staff members in the District.

The Board reserves the right to increase the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective for the balance of the contract term. Such increase shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement.

The Board also reserves the right to decrease the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective. Such adjustment shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement. The Board may exercise its right to decrease the salary of the Assistant Superintendent only upon both the Certificated Bargaining Unit and the Classified Bargaining Unit agreeing to accept salary reductions. In that instance the Board shall not decrease the salary of the Assistant Superintendent by more than the same salary reduction percentage agreed to by the Certificated Bargaining Unit and the Classified Bargaining Unit for the same time period. If there is a different salary reduction percentage between the certificated and classified bargaining units, the Assistant

Superintendent's total compensation shall be reduced in accordance with that of the Certificated Bargaining Unit.

3. **DUTIES AND RESPONSIBILITIES**

The Assistant Superintendent shall be governed by and shall perform duties and responsibilities as set forth in the California Education Code and the formal job description for the position of Assistant Superintendent, Educational Services, as attached hereto and incorporated herein by reference, as well as all rules and regulations of the State Board of Education and rules, regulations, policies, and directives of the Board, and shall perform such duties and responsibilities at a professional level of competence and with due diligence. The Assistant Superintendent shall attend appropriate professional meetings at the local, state, and national level.

4. **WORK YEAR**

The Assistant Superintendent shall be required to render two hundred twenty-five (225) working days of full and regular service to the District during each annual period covered by this Employment Agreement.

5. **CREDENTIALS**

The Assistant Superintendent will furnish throughout the life of the contract a valid and appropriate State of California credential to act as Assistant Superintendent, Educational Services, as directed by the Board.

6. **VACATION**

The Assistant Superintendent shall be entitled to twenty-two (22) days annual vacation with pay, exclusive of holidays defined in Section 37220 of the Education Code. A maximum of twenty-two (22) days of earned vacation may be carried from one year to the next. In the event of termination of this Employment Agreement, the Assistant Superintendent shall be entitled to compensation for unused vacation at the salary rate effective during the school year in which the vacation credit was earned. In no case shall more than twenty-two (22) accrued and unused vacation days be paid at the expiration or termination of this Employment Agreement.

7. **EVALUATION**

The Superintendent shall evaluate the performance of the Assistant Superintendent at least once every other year. This evaluation shall be based upon, but not limited to, the Assistant Superintendent's performance of the duties and responsibilities contained in the Assistant Superintendent's job description and written goals and objectives for the Assistant Superintendent as established by the Board. Board policies and any related regulations concerning the evaluation of management employees shall apply to the Assistant Superintendent.

8. **FRINGE BENEFITS**

The Assistant Superintendent shall be entitled to receive fringe benefits accorded other management employees of the District.

9. **SICK LEAVE**

The Assistant Superintendent shall earn twelve (12) days of sick leave annually. Earned sick leave shall be cumulative, as provided by State law and Board policy.

10. **MEDICAL EXAMINATION**

The Assistant Superintendent is eligible for a comprehensive medical examination once every two (2) years. The cost of the medical examination is to be borne by the District.

11. **EXPENSE REIMBURSEMENT**

A. The Assistant Superintendent shall receive the amount of \$250.00 per month as authorized by Board Policy to cover business expenses incurred in the performance of her duties on behalf of the District.

B. The Assistant Superintendent shall be compensated for actual and necessary expenses authorized by the Board which are incurred when her employment duties and obligations necessitate travel outside the boundaries of Los Angeles County in accordance with Board policies.

12. **PROFESSIONAL ACTIVITIES, MEMBERSHIP, AND DUES**

The Assistant Superintendent may attend appropriate professional meetings at the local, state, and national level, and the expenses of said attendance shall be reimbursed by the District in accordance with District policy upon prior Board approval.

The District shall pay the Assistant Superintendent's membership dues in ACSA (Association of California School Administrators) during each year of this Agreement. In addition, the District shall pay other professional or community organization membership dues as approved by the Board.

13. **MODIFICATION OR TERMINATION OF AGREEMENT**

A. This Agreement may be changed, modified, or terminated by mutual written agreement of the Assistant Superintendent and the Board upon forty-five (45) calendar days' written prior notice. In no event, however, shall the Assistant Superintendent receive a cash settlement greater than his/her salary for the balance of the unexpired term of this Agreement or twelve (12) months, whichever is less, in accordance with Government Code Sections 53260 and 53261.

- B. Notwithstanding any other provisions of this Agreement, the Assistant Superintendent shall have the option to terminate this Agreement by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than forty-five (45) calendar days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination date of less than forty-five (45) calendar days.
- C. The Board unilaterally and without cause may terminate this Agreement and the Assistant Superintendent's employment as Assistant Superintendent. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Assistant Superintendent's then current salary, as provided for in paragraph 2 of this Agreement or any amendment thereto, until such time as the Assistant Superintendent secures other employment or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The Assistant Superintendent agrees to provide the Board with written notice of his/her effective date of employment at which time the Board shall be released from any further obligation under this Agreement. Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall continue to receive the fringe benefits to which he/she was previously entitled under this Agreement until he/she secures and begins other employment, or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The provisions of this Agreement are to be interpreted in a manner consistent with Government Code Sections 53260 and 53261.

Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall cease to accumulate vacation days. The Assistant Superintendent shall be entitled to lump sum compensation for accrued vacation earned under the terms of this Agreement, subject to the limitation on vacation accrual set forth in paragraph 5 of this Agreement.

- D. This Agreement and the services of the Assistant Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement; any ground enumerated in Education Code Section 44932; or the Assistant Superintendent's failure to regularly perform any of his/her responsibilities as set forth in this Agreement, as defined by law, or as specified in the Assistant Superintendent's job description. The Board shall not terminate this Agreement under this paragraph until a written statement of the grounds for termination has first been served upon the Assistant Superintendent. The Assistant Superintendent shall then be entitled to a conference with the Board at which time the Assistant Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Assistant Superintendent shall have the right, at his/her own expense, to have a representative of his/her choice at the conference with the Board. The conference with the Board shall be the Assistant Superintendent's exclusive right to any hearing otherwise required by law.

- E. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or not to reemploy the Assistant Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031.
- F. Should the Assistant Superintendent be unable to serve in his/her position due to a physical and/or mental condition, and upon expiration of sick leave benefits as provided by statute, and the rules and policies of the Board, and upon written evaluation by a licensed physician designated by the District indicating the inability of the Assistant Superintendent to further serve in his/her position of employment, this Agreement may be terminated by the Board, with written notice provided no less than forty-five (45) calendar days prior to said termination date.

14. **SAVINGS CLAUSE**

If any provisions of this Agreement are held to be contrary to final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

15. **COMPLETE AGREEMENT**

This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications, or variations from the terms of this Agreement shall be in writing and shall be effective only upon written approval of such amendment, modification, or variation by the Board.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the 10th day of June, 2014.

Dated: _____

Superintendent, Culver City Unified School District

I hereby accept this offer of employment and agree to comply with each and every condition thereof, and to perform faithfully all of the duties of employment of Assistant Superintendent, Educational Services.

Dated: _____

6/10/14
14.1c

BOARD REPORT

14.1c Approval is Recommended for the Employment Agreement for the Position of Assistant Superintendent of Educational Services

The Superintendent is recommending that the Board of Education approves the submitted contract for the Assistant Superintendent of Educational Services

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Employment Agreement for the Assistant Superintendent of Educational Services.

Moved by:

Seconded by:

Vote:

EMPLOYMENT AGREEMENT

BETWEEN THE GOVERNING BOARD OF THE CULVER CITY UNIFIED SCHOOL DISTRICT

AND

ASSISTANT SUPERINTENDENT Educational Services

This Employment Agreement is entered into between the Governing Board (hereinafter referred to as the "Board") of the **CULVER CITY UNIFIED SCHOOL DISTRICT** (hereinafter referred to as "District") and Kati Krumpe (hereinafter referred to as "Assistant Superintendent").

I. **TERM**

Eileen Carroll is hereby employed by the Board as the Assistant Superintendent, Educational Services, of the Culver City Unified School District. The term of employment for the Assistant Superintendent shall be for a period of three (3) years, commencing **July 1, 2014, and ending June 30, 2017**, and shall be subject to the terms and conditions hereinafter set forth.

2. **SALARY**

The salary of the Assistant Superintendent shall be established by the District management salary schedule in accordance with the policy of the Board governing payment of other professional staff members in the District.

The Board reserves the right to increase the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective for the balance of the contract term. Such increase shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement.

The Board also reserves the right to decrease the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective. Such adjustment shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement. The Board may exercise its right to decrease the salary of the Assistant Superintendent only upon both the Certificated Bargaining Unit and the Classified Bargaining Unit agreeing to accept salary reductions. In that instance the Board shall not decrease the salary of the Assistant Superintendent by more than the same salary reduction percentage agreed to by the Certificated Bargaining Unit and the Classified Bargaining Unit for the same time period. If there is a different salary reduction percentage between the certificated and classified bargaining units, the Assistant

Superintendent's total compensation shall be reduced in accordance with that of the Certificated Bargaining Unit.

3. **DUTIES AND RESPONSIBILITIES**

The Assistant Superintendent shall be governed by and shall perform duties and responsibilities as set forth in the California Education Code and the formal job description for the position of Assistant Superintendent, Educational Services, as attached hereto and incorporated herein by reference, as well as all rules and regulations of the State Board of Education and rules, regulations, policies, and directives of the Board, and shall perform such duties and responsibilities at a professional level of competence and with due diligence. The Assistant Superintendent shall attend appropriate professional meetings at the local, state, and national level.

4. **WORK YEAR**

The Assistant Superintendent shall be required to render two hundred twenty-five (225) working days of full and regular service to the District during each annual period covered by this Employment Agreement.

5. **CREDENTIALS**

The Assistant Superintendent will furnish throughout the life of the contract a valid and appropriate State of California credential to act as Assistant Superintendent, Educational Services, as directed by the Board.

6. **VACATION**

The Assistant Superintendent shall be entitled to twenty-two (22) days annual vacation with pay, exclusive of holidays defined in Section 37220 of the Education Code. A maximum of twenty-two (22) days of earned vacation may be carried from one year to the next. In the event of termination of this Employment Agreement, the Assistant Superintendent shall be entitled to compensation for unused vacation at the salary rate effective during the school year in which the vacation credit was earned. In no case shall more than twenty-two (22) accrued and unused vacation days be paid at the expiration or termination of this Employment Agreement.

7. **EVALUATION**

The Superintendent shall evaluate the performance of the Assistant Superintendent at least once every other year. This evaluation shall be based upon, but not limited to, the Assistant Superintendent's performance of the duties and responsibilities contained in the Assistant Superintendent's job description and written goals and objectives for the Assistant Superintendent as established by the Board. Board policies and any related regulations concerning the evaluation of management employees shall apply to the Assistant Superintendent.

8. **FRINGE BENEFITS**

The Assistant Superintendent shall be entitled to receive fringe benefits accorded other management employees of the District.

9. **SICK LEAVE**

The Assistant Superintendent shall earn twelve (12) days of sick leave annually. Earned sick leave shall be cumulative, as provided by State law and Board policy.

10. **MEDICAL EXAMINATION**

The Assistant Superintendent is eligible for a comprehensive medical examination once every two (2) years. The cost of the medical examination is to be borne by the District.

11. **EXPENSE REIMBURSEMENT**

- A. The Assistant Superintendent shall receive the amount of \$250.00 per month as authorized by Board Policy to cover business expenses incurred in the performance of her duties on behalf of the District.
- B. The Assistant Superintendent shall be compensated for actual and necessary expenses authorized by the Board which are incurred when her employment duties and obligations necessitate travel outside the boundaries of the District in accordance with Board policies.

12. **PROFESSIONAL ACTIVITIES, MEMBERSHIP, AND DUES**

The Assistant Superintendent may attend appropriate professional meetings at the local, state, and national level, and the expenses of said attendance shall be reimbursed by the District in accordance with District policy upon prior Board approval.

The District shall pay the Assistant Superintendent's membership dues in ACSA (Association of California School Administrators) during each year of this Agreement. In addition, the District shall pay other professional or community organization membership dues as approved by the Board.

13. **MODIFICATION OR TERMINATION OF AGREEMENT**

- A. This Agreement may be changed, modified, or terminated by mutual written agreement of the Assistant Superintendent and the Board upon forty-five (45) calendar days' written prior notice. In no event, however, shall the Assistant Superintendent receive a cash settlement greater than his/her salary for the balance of the unexpired term of this Agreement or twelve (12) months, whichever is less, in accordance with Government Code Sections 53260 and 53261.

- B. Notwithstanding any other provisions of this Agreement, the Assistant Superintendent shall have the option to terminate this Agreement by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than forty-five (45) calendar days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination date of less than forty-five (45) calendar days.
- C. The Board unilaterally and without cause may terminate this Agreement and the Assistant Superintendent's employment as Assistant Superintendent. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Assistant Superintendent's then current salary, as provided for in paragraph 2 of this Agreement or any amendment thereto, until such time as the Assistant Superintendent secures other employment or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The Assistant Superintendent agrees to provide the Board with written notice of his/her effective date of employment at which time the Board shall be released from any further obligation under this Agreement. Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall continue to receive the fringe benefits to which he/she was previously entitled under this Agreement until he/she secures and begins other employment, or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The provisions of this Agreement are to be interpreted in a manner consistent with Government Code Sections 53260 and 53261.

Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall cease to accumulate vacation days. The Assistant Superintendent shall be entitled to lump sum compensation for accrued vacation earned under the terms of this Agreement, subject to the limitation on vacation accrual set forth in paragraph 5 of this Agreement.

- D. This Agreement and the services of the Assistant Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement; any ground enumerated in Education Code Section 44932; or the Assistant Superintendent's failure to regularly perform any of his/her responsibilities as set forth in this Agreement, as defined by law, or as specified in the Assistant Superintendent's job description. The Board shall not terminate this Agreement under this paragraph until a written statement of the grounds for termination has first been served upon the Assistant Superintendent. The Assistant Superintendent shall then be entitled to a conference with the Board at which time the Assistant Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Assistant Superintendent shall have the right, at his/her own expense, to have a representative of his/her choice at the conference with the Board. The conference with the Board shall be the Assistant Superintendent's exclusive right to any hearing otherwise required by law.

- E. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or not to reemploy the Assistant Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031.
- F. Should the Assistant Superintendent be unable to serve in his/her position due to a physical and/or mental condition, and upon expiration of sick leave benefits as provided by statute, and the rules and policies of the Board, and upon written evaluation by a licensed physician designated by the District indicating the inability of the Assistant Superintendent to further serve in his/her position of employment, this Agreement may be terminated by the Board, with written notice provided no less than forty-five (45) calendar days prior to said termination date.

14. **SAVINGS CLAUSE**

If any provisions of this Agreement are held to be contrary to final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

15. **COMPLETE AGREEMENT**

This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications, or variations from the terms of this Agreement shall be in writing and shall be effective only upon written approval of such amendment, modification, or variation by the Board.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the 10th day of June, 2014.

Dated: _____

Superintendent, Culver City Unified School District

I hereby accept this offer of employment and agree to comply with each and every condition thereof, and to perform faithfully all of the duties of employment of Assistant Superintendent, Educational Services.

Dated: _____

BOARD REPORT

6/10/14
14.2a

14.2a Approval is Recommended for the Suspended Expulsion of Pupil Services Case #01-13-14

Under AR 5144.1(s) the Board of Education may suspend enforcement of an expulsion.

The suspension of the enforcement of an expulsion shall be governed by the following:

- a) The Board may, as a condition of the suspension of enforcement, assign the student to a school, class or program appropriate for the student's rehabilitation.
- b) During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status.
- c) The suspension of the enforcement of an expulsion order may be revoked by the Board of Education if the student commits any of the acts listed under "Grounds for Suspension and Expulsion."
- d) When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order.

District Administration recommends: That Case #01-13-14, an 8th grade student at Culver City Middle School, be expelled from the Culver City Unified School District. That the student's expulsion be suspended, under the terms and conditions of a suspended expulsion that will remain in effect through the first semester of 2014-2015. That Case #01-13-14 be allowed to enroll in an alternative program within the district such as the iAcademy or Independent Study Program.

RECOMMENDED MOTION: That the Board suspend the expulsion of Case #01-13-14 through the first semester of 2014 and allow the pupil to enroll in an alternative program within the District.

Moved by:

Seconded by:

Vote:

BOARD REPORT

**6/10/14
14.2b**

14.2b Second Reading and Approval of Revised Administrative Regulation 5141.3, Students – Health Examinations; and New Board Policy 5141.3, Students – Health Examinations

It is recommended practice that the Board of Education regularly review Board Policies and Administrative Regulations that are significant to the operation of the District.

Revised Administrative Regulation 5141.3, Students – Health Examinations; and New Board Policy 5141.3, Students – Health Examinations, are being presented for a second reading and approval.

RECOMMENDED MOTION:

That the Board approve the Revised Administrative Regulation 5141.3, Students – Health Examinations; and New Board Policy 5141.3, Students – Health Examinations.

Moved by:

Seconded by:

Vote:

HEALTH EXAMINATIONS

The principal **or designee** at each school shall notify parents/guardians of the rights of students and parents/guardians related to health examinations. (Education Code 48980; **20 USC 1232h**) (cf. 5141.32 - Health Screening for School Entry) (cf. 5145.6 - Parental Notifications)

A parent/guardian may annually file a written statement with the principal withholding consent to the physical examination of his/her child. ~~The child~~ **Any such student** shall be exempt from any physical examination but shall be subject to exclusion from attendance when contagious or infectious disease is reasonably suspected. (Education Code 49451; **20 USC 1232h**)

(cf. 5112.2 - Exclusions from Attendance)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.32 - Health Screening for School Entry)

Vision and Hearing Tests

Students shall have their vision and hearing tested by qualified personnel authorized by the district. (Education Code 49452, 49454)

All students shall be tested for **hearing and** visual acuity when they first enroll in elementary school and in grades K, 2, 5, 7 and 10. ~~every three years thereafter until the student completes grade 12.~~ **Gross e** External observations of the student's eyes, visual performance and perception shall be made by the school nurse and the classroom teacher. (Education Code 49455)

For male students, color vision shall be tested one time, ~~after the student reaches~~ **during** grade 1. Results of the test shall be entered into the student's health record. (Education Code 49455)

Evaluation of a student's vision may be waived at the parent/guardian's **written request** **or** if the parent/guardian presents a certificate from ~~either~~ **an authorized health care provider** ~~a medical doctor or an optometrist~~ specifying the results of an examination of the student's vision including visual acuity, and, in male students, color vision. (Education Code 49455)

Visual defects or any other defects found as a result of the vision examination shall be reported to the parent/guardian with a request that remedial action be taken to correct or cure the defect. **The report of the visual defect, if** ~~If made in writing, such reports shall not include a referral to any private practitioner, and the report of a visual defect shall be made on a form prescribed by the Superintendent~~ **or designee** of Public Instruction. (Education Code 49456)

HEALTH EXAMINATIONS (Continued)

Such reports shall not include a referral to any private practitioner. However, the The student may be referred to a public clinic or diagnostic and treatment center operated by a public hospital or by the state, county or city department of public health.
(Education Code 49456)

Scoliosis Screening

Each female student in grade 7 and each male student in grade 8 shall be screened for scoliosis. This screening shall comply with California Department of Education (**CDE**) standards and shall be performed by qualified personnel as specified in law. (Education Code 49452.5)

Persons performing the screening shall not solicit, encourage or advise treatment of the student for scoliosis or any other condition discovered in the course of the screening.
(Education Code 49452.5)

The parent/guardian of any student suspected of having scoliosis shall receive a notice which includes an explanation of scoliosis and describes the significance of treatment at an early age. This notice shall also describe the public services available for treatment and include a referral to appropriate community resources. (Education Code 49452.5)

Type 2 Diabetes Information

Because type 2 diabetes in children is a preventable and treatable disease, parents/guardians are encouraged to have their child screened by an authorized health care practitioner for risk factors of the disease, including excess weight, and to request tests of their child's blood glucose to determine if he/she has diabetes or pre-diabetes.
(cf. – 5030 Student Wellness)

The Superintendent or designee shall provide parents/guardians of incoming 7th grade students with an information sheet regarding type 2 diabetes. The information sheet complies with the CDE standard and includes a description of the disease and a recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes be screened for the disease. It includes a description of the different types of diabetes screening tests available and a description of treatments and prevention methods (Education Code 49452.7)

Oral Health Assessment

A student, while enrolled in kindergarten in a public school, or while enrolled in first grade in a public school if the student was not previously enrolled in kindergarten in a public school, no later than May 31 of the school year, shall present proof of having received an

HEALTH EXAMINATIONS (Continued)

oral health assessment by a licensed dentist, or other licensed or registered dental health professional operating within his or her scope of practice, that was performed no earlier than 12 months prior to the date of the initial enrollment of the student. (Education Code 49452.8)

The parent or legal guardian of a student may be excused from complying by indicating the reason why an assessment could not be completed. (Education Code 49452.8(b) and (d)(2)).

The Superintendent or designee may provide information to parents/guardians regarding public or private sources from which they may receive diabetes screening and education services for free or at reduced costs.

Regulation
reviewed: February 3, 1998

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

Regulation
Reviewed: May 27, 2014 and June 10, 2014

HEALTH EXAMINATIONS

The Governing Board recognizes that periodic health examinations of students may lead to early detection and treatment of conditions that impact learning. Health examinations also may help in determining whether special adaptations of the school program are necessary.

The Superintendent or designee shall verify that students have complied with legal requirements for a comprehensive health screening, an oral health assessment, and immunizations at school entry. In addition, the district shall administer tests for vision, hearing, and scoliosis as required by law.

(cf. 5141.31 - Immunizations)

All students who participate as cheerleaders or athletes in organized competitive sports shall first undergo a medical examination and submit documentation of medical clearance to the district. Upon sustaining an injury or serious illness, a student may be required to have another examination before participating further. This requirement does not apply to participants in occasional play day or field day activities.

(cf. 5143 - Insurance)

(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall ensure that staff employed to examine students, exercise proper care of each student and that examination results are kept confidential. Records related to these examinations shall be maintained and released only in accordance with law.

(cf. 5125 - Student Records)

Legal Reference:**EDUCATION CODE**

44871-44879 Employment qualifications

48980 Parental notifications

49400-49414.5 Student health, general powers of school boards

49422 Supervision of health and physical development

49452.8 Oral Health

49450-49458 Physical examinations (of students)

49460-49466 Development of standardized health assessments

HEALTH AND SAFETY CODE

120325-120380 Immunization against communicable diseases

124025-124110 Child Health and Disability Prevention Program

HEALTH EXAMINATIONS (Continued)

CODE OF REGULATIONS, TITLE 5

590-596 Vision screening

3027 Hearing and vision screening for special education

3028 Audiological screening

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1232h Protection of student rights

Management Resources:

CSBA PUBLICATIONS

Expanding Access to School Health Services: Policy Considerations for Governing Boards,
November 2008

Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools,
November 2008

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Standards for Scoliosis Screening in California Public Schools, 2007

A Guide for Vision Testing in California Public Schools, 2005

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Joint Guidance on the Application of FERPA and HIPAA to Student Health Records, November
2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Health Services/School Nursing:

<http://www.cde.ca.gov/ls/he/hn>

California Department of Education, Type 2 Diabetes Information:

<http://www.cde.ca.gov/ls/he/hn/type2diabetes.asp>

U.S. Department of Education: <http://www.ed.gov>

Policy Reviewed:

May 27, 2014 and June 10, 2014

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, CA

BOARD REPORT

6/10/14

14.2c

14.2c Approval is Recommended for the Revised Memorandum of Understanding between Culver City Unified School District and Didi Hirsch Mental Health Services

CCUSD requests approval of the Revised Memorandum of Understanding (MOU) with Didi Hirsch Mental Health Services. This MOU has been revised to include services at all CCUSD schools.

RECOMMENDED MOTION: That the Board approve the Revised Memorandum of Understanding between Culver City Unified School District and Didi Hirsch Mental Health Services.

Moved by:

Seconded by:

Vote:



***DIDI HIRSCH MENTAL HEALTH SERVICES
AND
CULVER CITY UNIFIED SCHOOL DISTRICT***

***MEMORANDUM OF UNDERSTANDING
AGREEMENT TO PROVIDE MENTAL HEALTH SERVICES AND
SUBSTANCE ABUSE PREVENTION SERVICES ON
SCHOOL SITES OF THE CULVER CITY UNIFIED SCHOOL DISTRICT***

This agreement is entered into between Didi Hirsch Mental Health Services, hereinafter referred to as "Provider," and the Culver City Unified School District, hereinafter referred to as the "District," for the purpose of providing selected mental health and substance abuse prevention services on the school site(s).

In furtherance of the foregoing purpose, Provider and District agree as follows:

1. Term of Agreement. This agreement shall be in effect from July 1, 2014 and shall remain effective through August 31, 2015. Modifications to the MOU shall be made only after mutual agreement is reached between both parties and documented in writing. Either party may terminate this agreement at any time giving the other party written notice 20 days prior to such action.

2. Locations. The delivery of services by Provider may be on the premises of any/all schools within the District including the following locations:

- La Ballona Elementary School
- El Rincon Elementary School
- Linwood E. Howe Elementary School
- Farragut Elementary School
- El Marino Language School
- Culver City Middle School
- Culver City High School
- Culver Park Continuation
- Office of Child Development

3. Fingerprinting & TB Clearance. Provider assures and certifies to the District that a criminal background and a fingerprint check has been conducted and completed on any person employed by or under contract with Provider and assigned by Provider to provide mental health services to District students pursuant to this MOU, in accordance with applicable state and federal law, before any such person is allowed to have contact with or is assigned to work with any District student under this MOU. Provider assures the District that an examination for tuberculosis has been conducted and completed on any person employed by or under contract with Provider and assigned by Provider to provide mental health services to District students pursuant to this MOU, in accordance with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 3454(a) regarding the examination of employees and volunteers for tuberculosis before any such person is allowed to have contact with or is assigned to work with any District student under this MOU.

4. Staffing. Provider is singly responsible for staffing providing services under this agreement. Provider certifies that staff and/or trainees providing the services are adequately trained and prepared according to prevailing professional standards for providing such services and that personnel providing clinical and/or counseling services are licensed or otherwise legally qualified. Provider certifies that it shall provide adequate supervision of the staff and/or trainees. Provider certifies staff/trainees will follow legal guidelines on reporting child abuse/neglect. Provider certifies that all personnel in contact with students and their families are adequately screened so as to prevent the assignment of personnel who may pose a threat to the

safety and welfare of students, and that all such personnel shall undergo fingerprinting through the Mental Health Provider and provide evidence of freedom from tuberculosis within six months prior to the commencement of service.

5. Responsibility of School(s). District schools will be responsible for providing adequate referrals as agreed upon between Provider and District schools, confidential work spaces for Provider staff, and access to telephone.

6. Equipment/Property. Provider will be responsible for the cost and care of their own property.

7. Conflict Resolution. Should any problems or conflicts arise in the course of the delivery of services, it is understood that the authorized representative of the District will work with the parties in conflict to accomplish an effective resolution through mediation.

8. Description of Services. Parent/guardian written consent for mental health services is required in accordance with Section 10, below. Services may include:

- Mental health services
- Case management
- Psychiatric services
- Parent education and guidance
- Substance abuse prevention
- Consultation and collaboration with school personnel
- Referrals for additional community resources will be made as needed. The Provider will make its best effort to link clients to referrals as may be appropriate to the client's needs.

9. Billing. Mental health services will be provided at no cost to the District. All clients served will be financially assessed using a State-mandated procedure known as the Uniform Method of Determining Ability to Pay (UMDAP). Children and families who are not eligible for Medi-Cal or other insurance will be served by accessing any and all available resources to the fullest extent possible.

The provider is a contracted agency of the Los Angeles County Department of Mental Health. In providing mental health services on school sites, the Provider is required to comply with all the rules and regulations of the California Department of Health Care Services, Mental Health Services Division, the Los Angeles County Department of Mental Health, and all Federal and State confidentiality laws. Individuals and/or families (clients) referred to Provider will be assessed through an intake evaluation which includes a financial screening.

Substance abuse services will be provided at no cost to the District. The provider is a contracted agency of the Los Angeles Department of Public Health, and is funded by federal block grants to provide substance abuse prevention services. Subsequently, individuals and/or families (clients) referred to Provider will be assessed through an intake evaluation and receive services at no cost.

10. Indemnification. Provider shall defend and indemnify the District its officers, agents and employees against all claims, regardless of form, and lawsuits for damages for death or injury to persons or property arising from or connected with services rendered by Provider, its officers, agents or employees under this agreement. The Provider shall defend District and its Board members, officers, agents, and employees from and against any and all claims or demands, and every liability, loss, damages or expense, causes of action, lawsuits, complaints, losses,

costs, or any other legal proceedings or relief, including but not limited to, state or federal income tax actions, complaints, claims, assessments, liens, costs, or damages, attorneys' fees and costs, arising out of the acts or for death or injury to persons or property including without limitation all consequential damages, from any cause whatsoever arising from or connected to the acts or omissions by person(s) employed by or under contract with Provider to provide mental health services to District students pursuant to this MOU, including Provider's agents, contractors, officers, or employees or any person authorized or allowed by Provider to provide mental health services or to have contact with District students in the course of rendering mental health services pursuant to this MOU.

The District shall defend and indemnify the Provider, its officers, agents, and employees against all claims, regardless of form, and lawsuits for damages for death or injury to person or property arising from or connected with services rendered by the School, its officers, agents or employees under this agreement.

11. Independent Contractor. While engaged in performance of this agreement, the Provider is an independent contractor and not an officer, agent, or employee of the District.

12. Parent Consent for Services. Should services by Provider include any form of mental health, medical or psychological services, including diagnostic services, treatment, or counseling, provider shall obtain written parent/guardian consent on an approved form prior to providing services.

13. Confidentiality of Records. The Provider acknowledges that, during the term of this MOU, persons employed by or under contract with Provider may have

access to privileged and confidential knowledge, data, files, records, materials and information, including, but not limited to, confidential student records and information provided by District students during mental health services provided pursuant to this MOU (collectively, the “Confidential Information”). The Provider covenants and agrees to keep all Confidential Information confidential and not to disclose Confidential Information directly or indirectly during, or subsequent to, the term of this MOU. The Provider and all Provider agents, contractors, personnel, employee(s), subcontractor(s) and/or agencies providing services within the existing network shall maintain the confidentiality of all Confidential Information received in the course of performing the services authorized under this MOU. This requirement to maintain confidentiality shall extend beyond the termination of this MOU. Any use of the Confidential Information accessed by persons employed by or under contract with the Provider other than for the benefit of District students counseled and/or the District in connection with the business relationship between Provider and the District established by this MOU will constitute a wrongful usurpation of the Confidential Information by Provider. The Provider hereby agrees to forever hold the Confidential Information in strict confidence and secret.

14. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may

be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

Didi Hirsch Mental Health Services

Culver City Unified School District

4760 S. Sepulveda Blvd.

4034 Irving Place

Culver City CA 90230

Culver City CA 90232

15. Planning Process. Provider and the District agree that agencies providing services within the existing network will be an integral part of the collaborative effort and will participate in planning for school-based mental health services.

**IN WITNESS HEREOF, THE PARTIES HERETO HAVE
CAUSED THIS AGREEMENT TO BE DULY EXECUTED.**

Culver City Unified School District

June 10, 2014

David LaRose, Superintendent

Didi Hirsch Mental Health Services
Federal ID Number: 95-1816023

Lyn Morris, LMFT
Vice President of Clinical Operations

Date

Approved by the Culver City Unified School District Board of Education
on June 10, 2014.

BOARD REPORT

**6/10/14
14.2d**

14.2d Approval is Recommended for the Memorandum of Agreement between the Culver City Unified School District and the California College Guidance Initiative

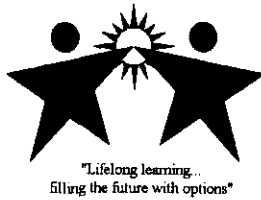
CCUSD requests approval of the Memorandum of Agreement between the Culver City Unified School District and the California College Guidance Initiative.

RECOMMENDED MOTION: That the Board approve the Memorandum of Agreement between the Culver City Unified School District and the California College Guidance Initiative.

Moved by:

Seconded by:

Vote:



Culver City Unified School District

Administration Building 4034 Irving Place Culver City, CA 90232-2810
(310) 842-4220

Memorandum of Agreement California College Guidance Initiative

May 20, 2014

Culver City Unified School District (District) is committed to partnering with the California College Guidance Initiative (CCGI), which operates under the auspices of the Foundation for California Community Colleges (Foundation), to ensure a systematic baseline of college guidance for every 6th-12th grade student in our District. The purpose of this Memorandum of Agreement (Agreement) is to clearly identify the roles and responsibilities of each party.

Roles and Responsibilities of CCGI/Foundation

1. Support the integration of students' academic data into individual student accounts on <https://CaliforniaColleges.edu>
 - a. Work with SIS manager to ensure clean upload of CCGI's file format.
 - b. Provide an audit of district's A-G course listings in the UC Doorways database to identify discrepancies.
 - c. Support district staff in the reconciliation of those discrepancies.
2. Support district utilization of <https://CaliforniaColleges.edu> for maximum reach and benefit:
 - a. Generate accounts on the "Professional Center" for all district personnel who participate in counseling or have other reasonable need to access student data and reporting functionality.
 - b. Auto-generate accounts for students.
 - c. Provide ongoing user support for counselors and other educators, as well as lesson plans and consultation on the integration of <https://CaliforniaColleges.edu> tools and content into various instructional and counseling experiences.
3. Support district approved partner organizations in use of <https://CaliforniaColleges.edu> and related tools to help:
 - a. Smooth transitions from high school to college through the use of student data for recruitment/admissions and first year academic placement.
 - b. Coordinate efforts among district personnel with university and community based college preparation programs (approved by the district) by training and supporting users in those districts and by adding them as optional "sites" to which students' individual portfolios can be connected for support in college planning and preparation.
4. Develop an A-G progress evaluation tool for deployment in 2015 that provides students, families and counselors access to actionable data that tracks student progress towards baseline CSU and UC eligibility.

Roles and Responsibilities of District

1. Obtain necessary consent from parents and guardians via the “consent forms” for student participation in CCGI (account creation, data import) for the purposes of college guidance, recruitment and admission (template attached).
2. Provide CCGI/Foundation with a list of non-profit organizations that are approved providers of student support, youth development and college planning/preparation services within the district.
3. Make staff and computers/lab/classroom space available for ongoing professional development and user support.
4. Verify accuracy of data entered by district into the Doorways Database at the University of California Office of the President.
5. Upload student records from the local SIS system into <https://CaliforniaColleges.edu> using a standard data format with naming conventions, and using a pre-defined protocol, and as follows:
 - a. Review all data specifications with CCGI/Foundation team for Phase 1 data files (upload of school code, creation of student portfolios and counselor accounts).
 - b. Prepare and post Phase 1 data files to an FTP site.
 - c. Make any necessary fixes to Phase 1 data files to meet upload requirements.
 - d. Conduct final review of testing on beta site to ensure accuracy of Phase 1 upload.
 - e. Review all data specifications with CCGI team for Phase 2 data files (enrolled/completed courses).
 - f. Prepare and post Phase 2 data files to an FTP site.
 - g. Make any necessary fixes to Phase 2 data files to meet upload requirements.
 - h. Conduct final review of testing of beta site to ensure accuracy of Phase 2 upload.
6. Verify that data uploaded into <https://CaliforniaColleges.edu> has been validated for completeness, quality and accuracy.
7. Ensure the complete accuracy of the data uploaded into the www.CaliforniaColleges.edu platform and for the use of said data by district employees.
8. Collaborate with CCGI/Foundation staff to share lessons learned during the pilot period, provide feedback and help improve both tools and protocols that will enable successful implementation in districts across the state.
9. Designate a point person for implementation who will assist the CCGI/Foundation team (including our technology vendor) to navigate issues that may arise at the level of the site or the district offices.

Term, Termination

1. **Term.** The term of this MOA is from April 25, 2014 to July 31, 2015 (“Term”) at which time, this MOA will automatically terminate. Any extension to this MOA must be in writing and signed by authorized signatories of CCGI/Foundation and of District.

2. Termination for Convenience. CCGI/Foundation shall have the right to terminate this MOA for any reason or no reason, without penalty, at any time by providing District with written notice of termination at least five (5) calendar days in advance.

General Terms

1. Captions and Interpretation. Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. Paragraph headings shall not be deemed to define, limit or extend the scope or intent of the paragraphs to which they appertain.

2. Indemnification.
 - a. District agrees to indemnify, defend, and hold harmless Foundation/CCGI, and its directors, trustees, officers, employees, and agents against any and all liability, claims, demands, suits, losses, costs, legal fees including reasonable attorneys' fees, personal injury or illness and/or death, resulting from, arising out of, or connected with the misrepresentation, misuse, or mishandling of data by District and its employees or agents in fulfillment of its roles and responsibilities as outlined in this MOA.

 - b. Foundation/CCGI agrees to indemnify, defend, and hold harmless District, and its directors, trustees, officers, employees, and agents against any and all liability, claims, demands, suits, losses, costs, legal fees including reasonable attorneys' fees, personal injury or illness and/or death, resulting from, arising out of, or connected with the misrepresentation, misuse, or mishandling of data by Foundation/CCGI and its employees or agents in fulfillment of its roles and responsibilities as outlined in this MOA.

 - c. Each party to this Agreement ("Indemnitor") agrees to indemnify, defend and hold harmless the other, and its directors, trustees, officers, employees, agents (collectively "Indemnitees") against any and all liability, claims, demands, suits, losses, costs, legal fees including reasonable attorneys' fees, personal injury or illness and/or death, resulting from, arising out of, or connected with (a) Indemnitor's performance or omissions related to same under this Agreement, except as provided in part "a" above; (b) any breach by Indemnitor of this Agreement.

It is the intention of the parties that where the fault of CCGI/Foundation and District are determined to have been contributory to a matter subject to party "b" of this indemnity provision, principles of comparative fault shall be followed and each party shall bear the proportionate cost of any defense and damage attributable to the fault of that party, its officers, directors, agents, employees, subcontractors, and volunteers.

The Indemnitee must approve the extension of all settlement offers proposed by the Indemnitor and Indemnitee's approval shall not be unreasonably withheld. The Indemnitor shall furnish Indemnitees with all related evidence in its control.

Nothing in this Agreement shall constitute a waiver of limitation of any rights which Indemnitees may have under applicable law, including without limitation, the right to implied indemnity.

3. Insurance. District, at District's sole cost and expense, will obtain, keep in force, and maintain insurance as listed below. Coverages required will not limit any liability of District and will include: commercial general liability insurance with a combined single limit of no less than \$1 million per occurrence and automobile liability insurance for all owned, scheduled, or hired automobiles with a combined single limit of no less than \$1 million per accident; and workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time. The Commercial General Liability Policy shall name Foundation for California Community Colleges, its directors, officers, and employees as Additional Insureds. District, upon the execution of this Agreement, shall cause their insurance carrier(s) to furnish CCGI/Foundation with a properly executed Certificate(s) of Insurance and endorsements effecting coverage as required herein. All insurance required to be carried by District and/or Indemnitor shall be primary, and not contributory, to any insurance carried by CCGI/Foundation.

CCGI/Foundation, at CCGI/Foundation's sole cost and expense, will obtain, keep in force, and maintain insurance as listed below. Coverage required will not limit any liability of CCGI/Foundation and will include: commercial general liability insurance with a combined single limit of no less than \$1 million per occurrence and automobile liability insurance for all owned, scheduled, or hired automobiles with a combined single limit of no less than \$1 million per accident; and workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time. The Commercial General Liability Policy shall name District, its directors, officers, and employees as Additional Insureds. CCGI/Foundation, upon the execution of this Agreement, shall cause their insurance carrier(s) to furnish District with a properly executed Certificate(s) of Insurance and endorsements effecting coverage as required herein. All insurance required to be carried by CCGI/Foundation and/or Indemnitor shall be primary, and not contributory, to any insurance carried by District.

- 3.4. Independent Status. District is an independent business entity, in business for itself, which shall perform the specific tasks relative to providing technical support and related Services to fulfill the terms of this Agreement. District offers its services to the general public. District does not have the authority to incur any obligation, contractual or otherwise, in the name or on behalf of CCGI/Foundation.

- 4.5. Notices. All notices and other communications required or permitted to be given under this Agreement, including but not limited to any notice of change of address, must be directed to the following individuals:

Contacts

CCGI/FOUNDATION:

All Programmatic Issues

Tessa Carmen De Roy, Ed.D.

Executive Director

323 999 7161

tderoy@californiacolleges.org

Contract Issues, including Contract Notices:

Andrea Meyer

Staff Attorney and Contracts Manager

FCCC

916 498 6721

ameyer@foundationccc.org

DISTRICT:
Contact Person:
Telephone:
Email:
Address:

Culver City Unified School District
Dr. Kati Krumpe, Assistant Superintendent
Educational Services
310-842-4220 x 4213
katikrumpe@ccusd.org
4034 Irving Place
Culver City, CA 90232

All notices shall be in writing and shall be emailed, personally delivered, certified mail, postage prepaid and return receipt requested, or by overnight courier service. Notice shall be deemed effective on the date emailed, personally delivered, or if mailed, five (5) days after deposit of the same in the custody of the United States Postal Service or overnight courier service.

- 5.6. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which together shall constitute one and the same instrument. If this Agreement is executed in counterparts, no signatory hereto shall be bound until both the parties have fully executed a counterpart of this Agreement.
- 6.7. Entire Agreement. This Agreement constitutes the entire, complete, final and exclusive agreement between the parties with respect to the subject matter hereof and supersedes and replaces any and all prior and contemporaneous communications between CCGI/Foundation and District regarding such subject matter.
- 7.8. Construction of Agreement. Both parties have participated in the negotiation and drafting of this Agreement. Therefore, the terms and conditions of this Agreement shall not be construed against either party as the drafting party.
- 8.9. Authority to Bind. The parties each represent and warrant that the signatories below are authorized to sign this Agreement on behalf of themselves or the party on whose behalf they execute this Agreement. Authorized signatories of CCGI/Foundation are Foundation corporate officers, two (2) of whom must sign this Agreement, any amendment or modification thereto, for it to be authorized and valid.
- 9.10. Severability. If any part of this Agreement is found invalid or unenforceable, that part will be amended to achieve as nearly as possible, the same economic effect as the original provision and the remainder of this Agreement will remain in full force and effect.
- 10.11. Waiver. No verbal or implied waiver of any breach of any provisions of this Agreement will constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provisions in this Agreement. Any waiver by either party must be in writing and delivered to the other party.

[Signature page to follow]

THE PARTIES HEREBY EXECUTE THIS AGREEMENT.

DISTRICT

By: _____
Print Name:
David LaRose

Title: Superintendent

Date: June 10, 2014

**FOUNDATION FOR CALIFORNIA
COMMUNITY COLLEGES**

By: _____

Title: _____

Date: _____

**FOUNDATION FOR CALIFORNIA
COMMUNITY COLLEGES**

By: _____

Title: _____

Date: _____

**CALIFORNIA COLLEGE GUIDANCE
INITIATIVE**

By: _____

Title: _____

Date: _____

BOARD REPORT

6/10/14

14.3a

14.3a Rejection of Claim

The District has received Claim #14-16535 DP for alleged injuries sustained in an incident on February 14, 2014. CorVel Corporation, the District's claim examiners, has reviewed the claim and it is recommended that the claim be rejected.

RECOMMENDED MOTION: That the Board of Education authorize the Assistant Superintendent of Business Services to reject Claim #14-16535 DP.

Moved by:

Seconded by:

Vote:

BOARD REPORT

**6/10/14
14.3b**

14.3b Second Reading and Approval of Administrative Regulation 3553, Free and Reduced-Priced Meals

It is recommended practice that the Board of Education review Board Policies and Procedures that are significant to the operation of the District on a regular basis. District administration has recently reviewed the current adopted Administrative Regulation 3553 to determine if revisions are necessary.

The attached document reflects the proposed changes to Administrative Regulation 3553 reviewed at the May 13, 2014 Board Meeting and is presented for approval.

RECOMMENDED MOTION: That the Board of Education approve Administrative Regulation 3553, Free and Reduced-Priced Meals as presented.

Moved by:

Seconded by:

FREE AND REDUCED-PRICE MEALS

The district's plan for students receiving free or reduced-price meals shall ensure the following: (Education Code 49557)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any other purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals or for milk.
4. The students shall not be required to use a separate dining area, go through a separate entrance, or consume their meals or milk at a different time.

When more than one lunch, breakfast or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price. (Education Code 49557; 7 CFR 245.8)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 5145.3 – Nondiscrimination/Harassment)

Applications

An application form for free or reduced-price meals shall be distributed to all parents/guardians at the beginning of each school year, together with information about eligibility standards, application procedures and appeal procedures. This form and information shall also be provided whenever a new student is enrolled. (Education Code 49520, 48980; CFR 245.5)

(cf. 5145.6 -Parental Notifications)

Applications for free or reduced-price meal programs shall be available to students at all times during the regular school day and shall contain the following statements: (Education Code 49557; 7 CFR 245.5)

1. Applications for free or reduced price meals may be submitted at any time during a school day.
2. Students participating in the National School Lunch and School Breakfast Programs will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means.

FREE AND REDUCED-PRICE MEALS (CONTINUED)

The application packet also shall contain:

1. A notification that, if a student qualifies for free or reduced price meals, then he/she may qualify for free or reduced-cost health insurance coverage. This notification will include:
 - a) information regarding the Medi-Cal program, including available services, program requirements, rights and responsibilities, and privacy and confidentiality requirements;
 - b) a request for the applicant's consent for the student, if eligible for free school lunches, to participate in the Medi-Cal program and to have the information on the school lunch application utilized by the local agency that determines eligibility under the Medi-Cal program;
 - c) a statement informing the parent/guardian that the lunch application will not be forwarded to the agency that determines Medi-Cal eligibility without parent/guardian consent, and the information contained on the application, is confidential and will not be shared with any governmental agency for any purpose other than health program enrollment, verification of applicant provided information and the administration of the Medi-Cal program.

Confidentiality/Release of Records

The Governing Board designates the following district employees to use individual records pertaining to student participation in the free or reduced price meal program solely for the purpose of disaggregation of academic achievement data or for the identification of students in any program improvement school eligible for school choice and supplemental educational services pursuant to 20 USC 6316:

Superintendent, Assistant Superintendent of Educational Services, and/or Secretary, Director of Pupil Services, Director of Special Projects, and School Secretary and/or Categorical Clerk Director of Family and School Support, Educational Services Staff, Site Administration and teachers, and Information Technology Staff.

In using these records for that purpose, the following conditions shall be satisfied (Education Code 49558):

1. No individual indicators of participation in the free or reduced price meal program shall be maintained in the permanent records of any students if not otherwise allowed by law. (cf. 5125 – Student Records)
2. Information regarding individual student participation in the free or reduced price meal program shall not be publicly released.

(cf.4119.23/4219.23/4319.23 - Unauthorized Release of Confidential / Privileged Information)

FREE AND REDUCED-PRICE MEALS (CONTINUED)

3. All other confidentiality provisions required by law shall be met.
4. Information collected regarding individual students certified to participate in the free or reduced price meal program shall be destroyed when no longer needed for its intended purpose.

BOARD REPORT

6/10/14

14.3c

14.3c Resolution #20/2013-2014 Request to the Board of Supervisors of the County of Los Angeles to Establish Tax Rate for Bonds

We have received notification from our Bond Counsel, David Casnocha, that at this time, we need to request the Los Angeles County Board of Supervisors to establish the tax rate for our Measure CC Prop 39 General Obligation Bonds by means of adopting a resolution to that effect. Los Angeles County will then set the appropriate tax rate based on the total assessed valuation of property within Culver City as required to service the bond payments.

RECOMMENDED MOTION: That the Board of Education approve the attached Resolution #20 / 2013-2014 as presented.

Moved by:

Seconded by:

RESOLUTION NO. 20 / 2013-2014

RESOLUTION REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ESTABLISH TAX RATE FOR BONDS OF THE CULVER CITY UNIFIED SCHOOL DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2014-15, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Board of Education (the "Board") of the Culver City Unified School District (the "District"), located in the County of Los Angeles, California (the "County"), is authorized to, and intends to, issue a series of general obligation bonds for purposes authorized by the voters of the District at an election held on June 3, 2014, at which election the voters approved the issuance of \$106,000,000 ("2014 Authorization") of general obligation bonds of the District; and

WHEREAS, this Board deems it necessary and desirable to issue the first series of the District's bonds during Fiscal Year 2014-15, as authorized by both the Education Code and the Government Code, and desires that the County levy a tax for payment on debt service estimated to come due on such bonds during Fiscal Year 2014-15; and

WHEREAS, the Board of Supervisors of the County (the "County Board") is required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2014-15, and it is the responsibility of the Auditor-Controller of the County (the "Auditor-Controller") to calculate the several tax rates for the County Board's action thereon; and

WHEREAS, this Board has determined that it is not possible or advisable to sell the District's bonds in time to permit the Auditor-Controller, or other appropriate County official, to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on 2014-15 property tax bills of taxpayers in the District; and

WHEREAS, the Education Code of the State of California provides that the County Board shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal and interest on the bonds authorized by the electors of the District and not sold, and which this Board believes will be sold before the next tax levy, and further provides that County Board shall levy a tax sufficient to pay the principal and interest so estimated;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CULVER CITY UNIFIED SCHOOL DISTRICT:

Section 1. Recitals. All of the above recitals are true and correct.

Section 2. Estimate of Tax Levy. The Superintendent of the District, the Assistant Superintendent, Business, or such other officer of the District as either authorized officer may designate (each, an "Authorized District Representative") upon consultation with Keygent LLC (the "Financial Advisor"), are hereby authorized and directed to prepare an estimate of all payment of principal and interest which shall become due on a series of bonds of the District expected to be sold prior to the making of the tax levy for Fiscal Year 2014-15, and to cause the debt service schedule so prepared to be provided to the County Board and to the Auditor-Controller as the persons responsible

for preparing the tax levy for bonds of the District and for levying said tax. The District estimates that the sale of its first series of bonds shall be in an estimated amount of \$27.5 million, an amount within the District's authorized but unissued bond allowance, and is expected to be issued in September, 2014.

Section 3. Request to County to Levy Tax. The County Board is hereby requested, in accordance with Education Code Section 15252, to adopt a tax rate for bonds of the District expected to be both sold during Fiscal Year 2014-15, based upon the estimated debt service schedule prepared by officers of the District upon consultation with the Financial Advisor, and to levy a tax in Fiscal Year 2014-15 on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of such tax shall be deposited into the interest and sinking fund of the District established pursuant to the Education Code for bonds of the District.

Section 4. Application of Tax Proceeds. In the event that bonds of the District are not sold during Fiscal Year 2014-15, or sold in such amount and on such terms that the proceeds of the tax requested in Section 3 hereof, or any portion thereof, are not required for payment of debt service due on the bonds, or payment of other outstanding bonds of the District payable from the interest and sinking fund of the District, this Board hereby requests that the Auditor-Controller and the Treasurer-Tax Collector, or other appropriate official of the County cause the remaining proceeds of the tax to be held in the interest and sinking fund and applied to debt service on outstanding bonds of the District coming due in Fiscal Year 2015-16.

Section 5. Filing of Resolution. The Secretary or Clerk of this Board is hereby authorized and directed to file forthwith a certified copy of this Resolution with the Clerk of the County Board, and to cause copies of this Resolution to be delivered to the Auditor-Controller and the Treasurer-Tax Collector of the County.

Section 6. Further Authorization. The Authorized District Representatives, each alone, shall be and are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of bonds of the District, which any of them deem necessary and desirable to accomplish the purpose hereof.

Section 7. Effective Date. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 10th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

President of the Board of Education of the
Culver City Unified School District

Attest:

Secretary of the Board of Education of the
Culver City Unified School District

SECRETARY'S CERTIFICATE

I, _____, Secretary of the Board of Education of the Culver City Unified School District, County of Los Angeles, California hereby certify as follows:

The attached is a full, true and correct copy of a resolution duly adopted at a meeting of the Board of said District duly and regularly held at the regular meeting place thereof on June 10, 2014, and at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

WITNESS, my hand this ____ day of June, 2014.

Secretary of the Board of Education of the
Culver City Unified School District

6/10/14
14.4a

BOARD REPORT

14.4a Approval is Recommended for the Adoption of the Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2014/2015 School Year

Government Code Section 3547 requires that all initial contract proposals from the Board of Education which relate to matters within the scope of representation shall be presented at a public meeting and shall thereafter be public record. Meeting and negotiating between the District and the employee organization (Association of Classified Employees) shall not take place on the initial proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and to express itself regarding the proposal at a public meeting. After the public has had an opportunity to provide input, the Board of Education shall adopt the initial proposal at a public meeting.

RECOMMENDED MOTION: That the Board adopt the Culver City Unified School District's Initial Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2014/2015 School Year.

Moved by:

Seconded by:

Vote:



Culver City Unified School District

Administration Building 4034 Irving Place Culver City, CA 90232-2810
(310) 842-4220

CULVER CITY UNIFIED SCHOOL DISTRICT DISTRICT PROPOSAL 2014-15 ACE NEGOTIATIONS

The Culver City Unified School District Governing Board will explore the following interests for 2014-15 negotiations with the Association of Classified Employees (ACE), and proposes to maintain the provisions of the current classified collective bargaining agreement, except as follows:

Article 31- Health and Welfare

Explore immediate investments to offset the dramatic increases in healthcare costs for all employees.

Appendix C- Professional Growth

Provide opportunities for professional development and collaboration within professional learning communities.

Article 32- Wages

Continue to make progress on our shared goal of reaching the median salary in Los Angeles County of the next 4 years.

Respectfully Submitted

Leslie J. Lockhart
Assistant Superintendent- Human Resources
June 3, 2014

BOARD OF EDUCATION

Ms. Laura Chardiet Ms. Nancy Goldberg Ms. Katherine Paspalis Ms. Patricia Siever Mr. Karlo Silbiger Mr. David LaRose, Superintendent